



ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

Proposed Administrative Bylaws 2018

Architectural Firms; Admission and Registration; Fees and Fines; and Chapters

Architectural Firms	
15.1	Council shall establish rules in relation to firm name requirements, including restrictions on firm names and name approvals required prior to firm registration.
15.2	An architectural firm applying for registration must complete and submit the application form required by council for the type of firm registration sought.
15.3	Every architectural firm shall: <ul style="list-style-type: none">(a) complete and submit an annual firm update in the form and by the date required by council; and(b) notify the institute of any firm ownership, name and other changes identified in the form and by the date required by council.
15.4	Architectural corporations must comply with the qualifications for registration in Sections 26(2) and (3) and 30(1) and (2) of the <i>Architects Act</i> at all times.
15.5	Council may establish rules to address non-compliance by architectural corporations with Section 26(2) and (3) caused by the suspension from practice, resignation, death or other removal from the register of an architect in such firm.
16.2	An architectural firm, member, or licensee applying for a certificate of practice or renewal of a certificate of practice must complete and submit the form required by council.
16.4	Holders of certificates of practice shall be placed into one of the following classes: <ul style="list-style-type: none">(a) member;(b) architectural firm (sole proprietorship);(c) architectural firm (partnership);(d) architectural firm (corporation); or(e) licensee.

Admission and Registration

9.0 Each applicant for registration as an architect shall make and subscribe to the following declaration:

“Solemnly do I declare that having read and understood the *Architects Act* and the Bylaws and Code of Ethics and Professional Conduct of the Architectural Institute of British Columbia, and having passed the examinations, I am eligible for membership. Further do I announce that I will uphold professional aims, uphold the art, and the science of architecture, and I will thereby improve the environment. I also accept with obligation the need to further my education as an architect. I promise now that my professional conduct as it concerns the community, my work, and my fellow architects will be governed by the ethics and the tradition of this honourable and learned profession, in the public interest.”

9.1 Council may establish rules in relation to and consistent with the qualifications for registration in Section 36 of the *Architects Act*, including:

- (a) the evidence, qualifications and further information described or permitted in Section 36 (1);
- (b) the examinations required for registration in Section 36(1);
- (c) the criteria or process for approving the architectural training required for admission as an architect in another jurisdiction as permitted in Section 36(1)(a);
- (d) the criteria or process for approving the course and employment requirements in Section 36(1)(b); and
- (e) the criteria or process for accepting related experience to reduce the internship period from three to two years as permitted by Section 36(2).

9.2 Council may establish rules in relation to and consistent with the alternative qualifications for registration in Section 37 of the *Architects Act*, including:

- (a) the examination that may be required by council in Section 37;
- (b) the employment requirements in Sections 37(a) and (b); and
- (c) the architectural practice requirements in Section 37(c).

11.1 Each member upon registration may make application for the member's seal to the CEO by completing the application form required by council and paying the requisite fee.

11.2 The CEO shall procure, distribute, and be responsible for the issuance and return of architects' seals.

Fees and Fines
<p>25.0 The council may:</p> <ul style="list-style-type: none"> (a) set fees and fines payable to the institute in relation to the regulation of architects, associates, architectural firms, and licensees, including but not limited to: <ul style="list-style-type: none"> (i) application fees for registration and admission; (ii) registration and reinstatement fees; (iii) annual fees; (iv) fees for obtaining an architect's seal; (v) fees for obtaining and renewal of certificates of practice; (vi) firm change and firm closure fees; (vii) fines for non-compliance with mandatory continuing education requirements; (viii) fines for non-compliance with mandatory professional liability insurance requirements; (ix) course and examination fees and course change/cancellation fees; and (x) administrative fines related to late or insufficient payment of fees and fines and late or incomplete provision of firm update or firm change information. (b) set different fees and fines for different classes of members, architectural firms, associates and licensees; and (c) permit the pro-rating of any fees or fines set under this bylaw under specified circumstances.
27.0 REPEALED

Chapters
Proposed Bylaw Amendment:
8.1 The council may allow the formation of chapters of the Architectural Institute of British Columbia in accordance with the rules for such chapters established by council.
8.2 REPEALED
8.3 REPEALED
8.4 REPEALED
8.5 REPEALED
8.6 REPEALED