

# BOARD NOMINEE APPLICATION FORM

The following introductory information on the role of the Board and Board Members is provided to assist the nominee in completing this application form.

The Board governs the AIBC and regulates the profession of architecture in BC by:

- Representing the best interests of the public.
- Establishing professional and organizational standards by:
  - approving Bylaws
  - approving the Professional Standards found in the Code of Ethics and Professional Conduct
  - setting policies in relation to organizational performance
- Ensuring the viability of the AIBC by:
  - setting the vision, values, and strategic priorities
  - approving and monitoring an annual budget
  - monitoring the nature and extent of risks faced by the organization and providing insightful direction in the management of those risks
  - overseeing a senior level executive, including executive performance monitoring and management, succession planning, and recruitment.

## Instructions:

Architects seeking nomination are to complete each section of the form below. The Architect name and the date must be on the form to be valid. The Application Form must be fully executed and, along with the nominee's current résumé or C.V., be submitted by 4 p.m. on February 24, 2026 to [nominations@aibc.ca](mailto:nominations@aibc.ca). Submissions will only be accepted by email to [nominations@aibc.ca](mailto:nominations@aibc.ca). Submissions will not be accepted by mail, courier, in-person, or to an alternate email address.

Pages 2-4 of the application form will be made available on the AIBC website for review by eligible voters as part of the 2026 Board election process.

**\*Nominee AIBC ID:** \_\_\_\_\_ (ex. AIBC-R001234)

# BOARD NOMINEE APPLICATION FORM

*\* Required Field*

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**\*First Name** \_\_\_\_\_ **\*Last Name** \_\_\_\_\_

**Previous or present AIBC Board position(s) held** \_\_\_\_\_

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## **A. Expression of Interest**

To achieve its goals and meet its fiduciary responsibilities, the Board's focus is on providing leadership, regulatory direction, and good policy governance in compliance with the *Professional Governance Act*, AIBC Bylaws and the Board's own policies.

In the space provided below, tell us about your interest in seeking a position on the Board, and how your professional and personal experiences may contribute to the Board's focus on providing leadership, regulatory direction, and good policy governance in the public interest.

(Max 300 words)

## B. Selection Principles Part One: Professional Regulation

In the space provided below, describe your understanding of the role of the AIBC in regulating the profession of architecture in BC in the public interest. Your understanding may be gained from working with legislation, working as a regulated professional, and through your interactions with the AIBC and other regulators.

(Max 200 words)

## C. Selection Principles Part Two: Competencies

A blend of competencies is required for the Board to achieve its goals and for Board Members to meet their responsibilities. It is therefore not necessary for each Board Member to have experience in every area.

Describe your professional and/or personal experience in the areas listed below, which you would bring to the role of Board Member.

Competency
<b>Risk Management:</b> An ability to identify the nature and extent of internal and external risks faced by the organization and provide insightful direction in the management of those risks to mitigate harms.

**Budget and Financial Management:**

A sound understanding of the budget and financial performance of the organization and meaningfully contribute to strategic financial deliberations.

**Human Resources:**

An ability to oversee a senior level executive, including executive performance monitoring and management, succession planning, and recruitment.

**Strategic Thinking:**

An ability to contribute meaningfully and knowledgeably to strategic future-oriented discussions, provide insight and ask value-added and appropriately timed questions, and actively contribute to the development and review of policies that advance the long-term goals of organization.

**D. Volunteer Participation**

List your most recent volunteer involvement including with local/provincial/national organizations.

Name of Organization	Volunteer Position	Term of Service

### **E. Declaration:**

By submitting this Board Nominee Application Form, I agree to fully participate in the nominations review process and confirm that I am willing to stand for election if nominated. The nomination review process includes an interview with the Nomination Committee at which may be discussed information related to the personal attributes of integrity and personal effectiveness, as well as a review of any potential conflicts of interest per section 23(4) of the *Professional Governance Act*.

Further, I consent to the Nomination Committee requesting disclosure information about my professional conduct history while registered with the AIBC, to comprise past and current complaint and discipline history in accordance with section 5 of the *PGA General Regulations*. I understand this information will be reviewed in confidence by the Nomination Committee and returned to the Professional Conduct Department for disposal within 30 days of its receipt.

Lastly, I consent to this Nominee Application Form being published on the AIBC website as part of my candidacy for the AIBC Board.

**\*Nominee Name (print):** \_\_\_\_\_ Architect AIBC

**\*Date:** \_\_\_\_\_