



ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

# Draft Intern Architect Supervision Undertaking

For Discussion only in relation to proposed new intern supervision bylaw 34.1.1

*November 2020: Strikeout indicates wording proposed for removal. Blue highlighting refers to proposed edits.*

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## AIBC Internship in Architecture Program: Supervising Architect Undertaking

### WHEREAS:

- A. The AIBC has established an Internship in Architecture Program (“IAP”) as a pathway for intern architects to become registered as Architects AIBC;
- B. The guidance and support of a supervising Architect AIBC are vital aspects of a successful internship; and
- C. AIBC Bylaw 34.1.1 requires a supervising architect to sign and comply with this undertaking as a professional responsibility.

### NOW THEREFORE:

I, [name of Architect AIBC] undertake to assume the role of supervising architect under the IAP for [name of Intern Architect AIBC [the “Intern”]], and specifically undertake that:

- 1. I am familiar with the requirements and objectives of the IAP;
- 2. I have the time and ability to assess the quality of work of the Intern;
- 3. I will meet as necessary with the Intern, and in any event no less than twice per year, to specifically review logbooks, assess and monitor work and ~~strategize on~~ plan future projects ~~experience~~;
- 4. I will provide reasonable assistance to the Intern in preparation for written and oral examinations;
- 5. I will provide such ~~personal~~ professional supervision of and guidance to the Intern as appropriate, including, ~~within my firm’s limitations~~, assisting the Intern to obtain the necessary range of practical architectural experience for registration. ~~In the event my firm cannot provide the necessary range of experience, I will contact the AIBC for assistance and direction~~; and
- 6. I will support the Intern’s efforts in relation to continuing education ~~and Intern courses~~ to the extent reasonably possible within my firm’s capacity.

Dated at \_\_\_\_\_[*city*]\_\_\_\_\_, [*province*], this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**(NAME of ARCHITECT AIBC):**

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Signature

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Signature of Witness to Signature of  
(NAME)

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Printed Name & Address of Witness