

## Draft Definitions

*A number of 'drafting comments' arising out of the analysis and drafting of the bylaws have been included as footnotes to elaborate or explain certain aspects of the draft material.*

### Definitions

1.1 The following definitions apply in these Bylaws:

**“Administrative Guidelines”** means guidance documents to assist the AIBC in decision-making and related regulatory functions, as approved by Council under these Bylaws <sup>1</sup>;

**“Applicant”** has the same meaning as in section 1(1) of the PGA;

**“Architect”** means an individual registered in the Architect category;

**“Architects Regulation”** means the *Architects Regulation*, B.C. Reg XX;

**“Architect’s Seal”** or **“Seal”** means the physical or digital seal issued by the AIBC to be used by an Architect in accordance with these Bylaws including Professional Standards;

**“Architectural Technologist”** means an individual registered in the Architectural Technologist category;

**“AIBC”** means Architectural Institute of British Columbia;

**“Broadly Experienced Applicant Program”** means the program administered by the AIBC to assess alternative qualifications for admission as an Architect”;

**“Broadly Experienced Foreign Architect Program”** means the program administered by the Canadian Architectural Certification Board to assess the competency for registration of internationally-trained architects;

**“Canadian Architectural Certification Board”** means the federally-incorporated entity that certifies educational and professional qualifications for individual architectural graduates and accredits professional architecture programs at Canadian universities;

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<sup>1</sup> **AIBC Drafting Comments:** Established to distinguish documents (such as Firm Names Guidelines, Conditional Registration Guidelines) that are 'internally-focused' from Practice Guidelines intended for Registrant guidance in the practice of the profession. See draft Practice Guidelines definition.

**“Canadian Architectural Regulator”** means a Canadian regulatory body other than the AIBC established by statute for the regulation of the profession of architecture in Canada;

**“Certificate of Practice”** means the certificate issued to a Firm Registrant that confirms the entitlement to practice the profession of architecture by the Firm Registrant and by any Individual Registrants authorized under the Certificate of Practice;

**“Client”** means the person or entity identified as such in a Contract, and includes for the purpose of the contract discussion requirement in Bylaw [28.5] any individual(s) designated by the client <sup>2</sup>;

**“Committee”** has the same meaning as in Section 1(1) of the PGA;

**“Client-Architect Contract”** means a contract with a Client for the provision of architectural services as required under Bylaw X <sup>3</sup>;

**“Council”** has the same meaning as in Section 1(1) of the PGA;

**“Council Rules”** means procedural or administrative rules approved by Council as permitted under these Bylaws <sup>4</sup>;

**“Credentials Committee”** means the Committee established pursuant to Bylaw 2.1;

**“Continuing Education System”** and **“CES”** mean the program established in these Bylaws related to ongoing education and training of Registrants;

**“Deputy Registrar”** means any individual so appointed by the Council under section 31(1) of the PGA;

**“EGBC”** means Engineers & Geoscientists BC;

**“Executive Director”** means the individual appointed by council under Section 32(1)(a) of the PGA, which person may also serve as Registrar and chief executive officer of the AIBC;

**“Fee”** or **“Fees”** means and includes any fines, debts or levies established by the AIBC;

**“Firm”** has the same meaning as in Section 1(1) of the PGA;

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<sup>2</sup> **AIBC Drafting Comments:** Review and revise as bylaw standard in revised Code of Ethics develops.

<sup>3</sup> **AIBC Drafting Comments:** Review/revise and confirm bylaw reference if current Code of Ethics is amended.

<sup>4</sup> **AIBC Drafting Comments:** Likely to retain concept of “Council Rules”, or for primarily procedural detail. A specific Bylaw under Governance will address Rules, including the mandatory publishing of any Rules established by AIBC Council.

**“Firm Registrant”** means a Firm that is registered with the AIBC;

**“Firm Update”** means the mandatory information required of Firm Registrants under these Bylaws;

**“Former Act”** means the *Architects Act*, RSBC 1996 c. 17, now repealed;

**“Former Registrant”** means an individual or firm previously registered with the AIBC under the PGA or the Former Act;

**“Form”** means a Form established by the Registrar for the purposes of these Bylaws;

**“General Regulation”** means the *Professional Governance Act* General Regulation, B.C. Reg. 107/2019;

**“Good Standing”** means the state of registration of any Registrant in which all of the following conditions apply:

- a) The Registrant is not suspended or under a restriction, term, condition or limitation of practice that specifically removes the Registrant from good standing;
- b) The Registrant is compliant with all Continuing Education System requirements;
- c) The Registrant is compliant with all applicable Audit and Practice Review requirements;
- d) If a Firm Registrant, is in compliance with all Certificate of Practice, Professional Liability Insurance, and Firm Update requirements in these Bylaws; and
- e) The Registrant has no Fees owing to the AIBC.

**“Honorary Registrant (Legacy)”** means an individual registered in the Honorary Registrant (Legacy) category;

**“Individual Registrant”** means a Registrant who is not a Firm Registrant”;

**“Intern Architect”** means an individual registered in the Intern Architect category;

**“Internship in Architecture Program”** means the program established by Canadian Architectural Regulators that establishes common admission standards of education, experience, and examination for architectural internship leading to registration as an Architect;

**“Lay Committee Member”** means a Committee member who is not a Registrant of the AIBC”;

**“Lay Councillor”** means a councillor who is not a Registrant and is appointed under Section 27(1) of the PGA;

**“Local Collaborating Architect”** means an Architect who agrees to collaborate with a Temporary Licensee on a specific Project in compliance with these Bylaws;

**“Mentor”**<sup>5</sup> means an Architect or Retired Architect who has agreed to act as a Mentor to an Intern Architect in accordance with Bylaw X;

**“Mutual Recognition Agreement”** means an agreement between the AIBC and one or more other architectural regulators in a different jurisdiction for mutual recognition of the credentials and qualifications of their respective registrants;

**“Panel”** means, in relation to a Committee, a subgroup of the Committee, and in relation to Reviews on the Record, the individuals appointed for such purpose;

**“PGA”** means the *Professional Governance Act* S.B.C. 2018, c.47;

**“Practice Guidelines”** means AIBC guidance documents that support the understanding of and compliance with Professional Standards and provide interpretations of regulatory requirements;

**“Professional Standards”** means the standards of competence and professional and ethical conduct for Registrants established and published by the AIBC, including the Code of Ethics and Professional Conduct under these Bylaws;

**“President”** means the president of the Council;

**“Professional Engineer”** means an individual registered by EGBC in the Professional Engineer category;

**“Project”** means a commission of engagement for the provision of architectural services;

**“Receipt Date”** means the day any notice, decision, or other communication is sent electronically, or the actual day of receipt of any communication if sent by other means;

**“Registrant”** has the same meaning as in Section 1(1) of the PGA;

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<sup>5</sup> **AIBC Drafting Comments:** Placeholder in anticipation of bylaw standards for mentors supervising trainees, per current expectations of Intern Architect program and with reference to PGA section 46(2)(b).

The standard may simply become execution of an undertaking by Mentors, similar to current AIBC bylaw requirement for Supervising Architects established in 2021 (Bylaw 34.1.1): “An architect supervising an intern architect must sign and comply with the supervision undertaking established by council.”

**“Registrant Councillor”** means a voting registrant councillor under section 23(2)(a) of the PGA;

**“Registrar”** means the person appointed by Council as the registrar pursuant to section 31(1) of the PGA;

**“Regulated Practice”** has the same meaning as in Schedule 1, Section 7<sup>6</sup> of the PGA;

**“Reserved Practice”** has the same meaning as prescribed by the *Architects Regulation*;

**“Retired Architect”** means an individual registered in the Retired Architect category;

**“Review on the Record”** means the review process required by section 48 of the PGA and established in these Bylaws;

**“Temporary Licence”** means a licence under these Bylaws allowing a Temporary Licensee and Local Collaborating Architect to provide architectural services for one or more Projects;

**“Temporary Licensee-Architect”**<sup>7</sup> means an individual registered in the Temporary Licensee category;

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<sup>6</sup> AIBC Drafting Comments: Added on the assumption AIBC-specific definitions will be incorporated in Schedule 1.

<sup>7</sup> AIBC Drafting Comments: Category and title nomenclature still under review.