



ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

DRAFT Schedule X: Council Rules for Extraordinary Action to Protect the Public

Approved by AIBC Council [X Date, 2023]

1.0 Definitions

“Extraordinary Action Panel” means a panel of at least three members of the Discipline Committee, one of whom must be a Lay Committee Member, that is established for the purpose of conducting an extraordinary action to protect the public Proceeding pursuant to section 67 of the PGA.

2.0 Authority

2.1 This Schedule describes the process and procedures for an extraordinary action to protect the public as authorized under AIBC Bylaw 10.11 and Section 67 of the PGA.

3.0 Procedures

3.1 An extraordinary action to protect public must be initiated on the application of the Investigation Committee, the Discipline Committee or the Registrar when considered necessary in the public interest to take action from immediate risks to health or safety.

3.2 Before an order can be made in accordance with Section 67(1)(a) and (b) of the PGA there must be a Proceeding before the Extraordinary Action Panel.

4.0 Extraordinary Action Panel

4.1 The chair or vice chair of the Discipline Committee must appoint an Extraordinary Action Panel.

4.2 A member of the Discipline Committee is not eligible to be appointed to an Extraordinary Action Panel respecting a matter in which they had any prior involvement, including any involvement with the matter through an AIBC process.

4.3 A member of the Extraordinary Action Panel is not eligible to sit as member of the Discipline Hearing Panel should the matter proceed to a Discipline Hearing.

4.4 The Extraordinary Action Panel may seek legal or other advice in relation to the matter.

5.0 Proceeding

5.1 The Proceeding must be held in person or virtually.

- 5.2 The Proceeding must be recorded by a court reporter or by other means.
- 5.3 Unless otherwise ordered by the Extraordinary Action Panel, the Proceeding is not open to the public.

6.0 Orders

- 6.1 The Extraordinary Action Panel may make an order if it is satisfied, on reasonable grounds, that extraordinary action is necessary to protect the public.
- 6.2 When an order is made pursuant to Section 67(1)(a) and (b) of the PGA, the Registrar must immediately deliver to the Registrant, by personal service or registered mail:
- 6.2.1 the order; and
- 6.2.2 written reasons for the order.
- 6.3 An order made by the Extraordinary Action Panel must be Published pursuant to Bylaw XX [Information to be publicly available] and Bylaw X [Register – 5.85 to 5.89] within 30 days of the order being issued.

7.0 Vary or Rescind Conditions

- 7.1 A Registrant may make a written application to the Registrar to appear before the Extraordinary Action Panel to vary or rescind an order made pursuant to paragraph 8 of this Schedule.