



ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

Schedule B: Fees (2025)

1.0 Background

- 1.1 The AIBC Board has approved the following Fees per its authority under Section 50 of the PGA and these Bylaws. This Schedule applies to all Registrants effective January 1, 2025.
- 1.2 Under the Bylaws, “Fees” include annual fees and any other fees, fines, debts or levies owed to the AIBC. All Fees are subject to applicable taxes at the prevailing rate in effect at the time the Fee becomes due. Payments must be remitted in Canadian funds and can be made by cheque (drawn on a Canadian bank), money order, Visa, MasterCard, American Express, PayPal, cash, debit card, e-transfer or wire transfer.

2.0 Application Fees for Registrants

- 2.1 Application Fees for all new applications, amendments to registration status, or changes to firm name, ownership, firm type are due with application and are non-refundable.

	Fee	with 5% GST
Architect	\$374.00	\$392.70
Architectural Firms:		
Sole Proprietor or Partnerships	\$169.00	\$177.45
Corporation or Partnership of Corporations	\$236.00	\$247.80
Branch Office	\$94.00	\$98.70
Inactive Architectural Firm	\$236.00	\$247.80
Temporary Licensee (Architect)	\$374.00	\$392.70
Architectural Technologist	\$102.00	\$107.10
Intern Architect	\$66.00	\$69.30
Status Change: individual resignations and Firm registration closures	\$60.00	\$63.00

3.0 Annual Fees for Registrants

3.1 The registration period is January 1 to December 31 inclusive. Refer to section 4.0 for pro-rated annual Fees and section 5.0 for the refund policy.

	Fee	with 5% GST
Architect		
Upon initial application	\$1,093.00	\$1,147.65
Renewals paid on or before February 1	\$1,093.00	\$1,147.65
Renewals paid after February 1 (subject to a 25% increase)	\$1,366.25	\$1,434.56
Intern Architect or Architectural Technologist		
Upon initial application	\$264.00	\$277.20
Renewals paid on or before February 1	\$264.00	\$277.20
Renewals paid after February 1 (subject to a 25% increase)	\$330.00	\$346.50
Retired Architect		
Upon initial application	\$102.00	\$107.10
Renewals paid on or before February 1	\$102.00	\$107.10
Renewals paid after February 1 (subject to a 25% increase)	\$127.50	\$133.88

Recognition of Long-standing Registration

- 3.2 The AIBC Board has established that Retired Architects who meet certain criteria are eligible to be recognized for their long-standing registration at the AIBC and have their annual renewal Fee waived in this recognition. Retired Architects who have a cumulative 40-year registration history as an Architect and Retired Architect are eligible to apply. Please refer to the [section for Retired Architects on the website](#).

Temporary Licensee (Architect)

- 3.3 Each project requires a separate temporary licence. Annual fee is based on construction cost.

	Fee	with 5% GST
Upon initial application, and renewals paid on or before February 1		
Up to \$1 million	\$1,062.00	\$1,115.10
Over \$1 million to \$3 million	\$2,020.00	\$2,121.00
Over \$3 million to \$10 million	\$3,592.00	\$3,771.60
Over \$10 to \$20 million	\$6,026.00	\$6,327.30
Over \$20 to \$50 million	\$8,030.00	\$8,431.50
Over \$50 million	\$10,052.00	\$10,554.60
Master Plan or Project Study (e.g. urban design, not involving building design)	\$2,020.00	\$2,121.00
Renewals, when paid after February 1, subject to a 25% increase in fee		
Up to \$1 million	\$1,327.50	\$1,393.88
Over \$1 million to \$3 million	\$2,525.00	\$2,651.25
Over \$3 million to \$10 million	\$4,490.00	\$4,714.50
Over \$10 to \$20 million	\$7,532.50	\$7,909.13
Over \$20 to \$50 million	\$10,037.50	\$10,539.38
Over \$50 million	\$12,565.00	\$13,193.25
Master Plan or Project Study (e.g. urban design, not involving building design)	\$2,525.00	\$2,651.25

Certificate of Practice

- 3.4 Architectural Firm or Architectural-Engineering Corporation annual Fee is based on Firm size, determined by total staff including principals and voting shareholders. **The annual fee for renewing registration is based on Firm size submitted during the Firm Update.**

	Fee	with 5% GST
Upon initial application, and renewals paid on or before February 1		
1-2 persons	\$392.00	\$411.60
3-5 persons	\$432.00	\$453.60
6-10 persons	\$630.00	\$661.50
11 or more persons: for the first 10 persons	\$630.00	\$661.50
+ for each additional increment of 1 to 5 persons	\$209.00	\$219.45
Renewals, when paid after February 1, subject to a 25% increase in fee		
1-2 persons	\$490.00	\$514.50
3-5 persons	\$540.00	\$567.00
6-10 persons	\$787.50	\$826.88
11 or more persons: for the first 10 persons	\$787.50	\$826.88
+ for each additional increment of 1 to 5 persons	\$261.25	\$274.31

Firms that are holders of a certificate of joint practice issued under the Former Act are subject to the same annual renewal Fee as Architectural Firms, plus \$181 plus GST per Architect employed full-time, taking responsibility for architectural work, and holding their own Certificate of Practice. Applications for certificates of joint practice are no longer accepted, and those Registrants involved with architectural-engineering firms should review Bylaws 4.56-4.58 and 4.78-4.79 in relation to Architectural-Engineering Corporations and the grandparenting of partnerships of the two professions.

Inactive Architectural Firm

- 3.5 The application fee for inactive firms also serves as the annual fee for the remainder of the first year. Annual Fees, payable in the second year and thereafter, are not pro-rated.

	Fee	with 5% GST
Renewals paid on or before February 1	\$93.00	\$97.65
Renewals, when paid after February 1, subject to a 25% increase in fee	\$116.25	\$122.06

4.0 Pro-rating of Annual Fees (by date of registration)

4.1 Refer to the table below for pro-rated annual Fees. A detailed calculation of the Fees is available on the website.

New Architects, Architectural Technologists, Intern Architects, and Retired Architects

January 1 – March 31	full annual fee
April 1 – June 30	$\frac{3}{4}$ the corresponding annual fee
July 1 – September 30	$\frac{1}{2}$ the corresponding annual fee
October 1 – December 31	$\frac{1}{4}$ the corresponding annual fee

New Certificate of Practice holders, Temporary Licensees (Architect)

January 1 – June 30	full annual fee
July 1 – December 31	$\frac{1}{2}$ the corresponding annual fee

The annual Fees for Inactive Architectural Firm are not pro-rated.

5.0 Refund of Annual Fees (by date of status change)

5.1 Refunds may be issued to Registrants who voluntarily cease (resign) their registration. Any annual Fee refund shall first be applied to any outstanding balance on the account before refunding to the account holder. Refunds will not be issued if registration was cancelled or suspended resulting from non-compliance with AIBC requirements. Any annual fee refund may be reduced by a \$60.00 administration charge.

Voluntary Cancellation Architects, Architectural Technologists, Intern Architects, Retired Architects

January 1 – March 31	$\frac{3}{4}$ the corresponding annual fee
April 1 – June 30	$\frac{1}{2}$ the corresponding annual fee
July 1 – September 30	$\frac{1}{4}$ the corresponding annual fee
October 1 – December 31	no refund

Status Changes from Intern Architect or Architectural Technologists to Architect

January 1 – March 31	full annual fee
April 1 – June 30	$\frac{3}{4}$ the corresponding annual fee
July 1 – September 30	$\frac{1}{2}$ the corresponding annual fee
October 1 – December 31	$\frac{1}{4}$ the corresponding annual fee

Certificate of Practice holders and temporary licensees

January 1 – June 30	½ the corresponding annual fee
July 1 – December 31	no refund

6.0 Waiver or Reduction of Annual Renewal Fee

- 6.1 Schedule J: Fee Waiver Administrative Guidelines provides information and an application Form for a waiver or reduction of annual Fees due to financial hardship, medical disability or parental or family leave. This waiver or reduction is available to Architects, Architectural Technologists, Intern Architects, Retired Architects, Sole Proprietors, and sole owners of an Architectural Corporation with a Certificate of Practice only. As noted in the Bylaws, there is no appeal from a Fee waiver decision.

Financial Hardship

- 6.2 The AIBC Board will annually establish and publish the gross income threshold for the applicant's individual projected income in 2025, based on the Low Income Cutoff before tax and adjusted annually by the consumer price index, both as published by Statistics Canada.

Gross Income Threshold, projected income for 2025	\$32,368.00
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Family Leave

- 6.3 The AIBC Board has established that the gross income threshold for the applicant's individual projected income in 2025 is to be no more than ten times the amount of the applicant's annual renewal Fee. Architects who are eligible shall receive a reduction of 70% of their annual renewal Fee. Intern Architects and Architectural Technologists who are eligible shall receive a full waiver of their annual renewal Fee.

Gross Income Threshold, for Architects		\$10,930.00
Gross Income Threshold, for Intern Architects and Arch. Technologists		\$2,640.00
	Fee	with 5% GST
Reduced Annual Renewal Fee for Architects	\$328.00	\$344.40

7.0 Reinstatement Fees

	Fee	with 5% GST
After Voluntary Cancellation of Registration (Resignation)		
(Fee is established to be equivalent to the application fee.)		
Architect	\$374.00	\$392.70
Intern Architect	\$66.00	\$69.30
Architectural Technologist	\$102.00	\$107.10
Retired Architect	\$66.00	\$69.30

After Cancellation of Registration for Non-Payment of Fees*

(Fee is established to be equivalent to the annual fee.)

Architect	\$1,093.00	\$1,147.65
Architectural Technologist	\$264.00	\$277.20
Intern Architect	\$264.00	\$277.20
Retired Architect	\$102.00	\$107.10

*** NOTE:** If reinstatement occurs subsequent to the year of Cancellation of Registration for non-payment of Fees, the annual Fee owing at the time of application is also due across all registrant categories, including Firms.

After Cancellation of Registration related to Disciplinary Action

(Fee is established to be equivalent to the annual fee.)

Architect	\$1,093.00	\$1,147.65
Architectural Technologist	\$264.00	\$277.20
Intern Architect	\$264.00	\$277.20
Retired Architect	\$102.00	\$107.10

The reinstatement Fee for Firms is equal to the current application Fee.

8.0 Examination, Review and Certificate Charges

8.1 Fees are payable at each occurrence and are non-refundable.

	Fee	with applicable taxes
Confirmation of registration or Letter of Good Standing	\$65.00	\$68.25
Replacement Certificate of Registration*	\$65.00	\$72.80
Replacement Certificate of Practice*	\$65.00	\$72.80
Reinstatement Interview (Former Architect)	\$193.00	\$202.65
Record transfer** (If archive retrieval is needed)	\$100.00	105.00
Review on the Record Fee	\$300.00	\$315.00

*Subject to both PST and GST

Internship in Architecture Program (IAP) Fees

(Note that examination fees for ExAC are available from its website)

Oral Examination	\$193.00	\$202.65
Focused Interview (following Oral Exam)	\$193.00	\$202.65
Experience Review Interview Fee	\$139.00	\$145.95
Late Submission Fee for Intern Architect	\$139.00	\$145.95
Work Experience (per 1,000 logged hours or portion thereof)		

9.0 Affiliates and Broadly Experienced Applicants Program Fees*

Architectural Technologist Affiliate Program Fees

	Fee	with applicable taxes
Application fee	\$102.00	\$107.10
Annual fee	\$102.00	\$107.10
Architectural Technologist Examination	\$193.00	\$202.65

Broadly Experienced Applicant (BEA) Program Fees

Application fee (eligibility)	\$500.00	\$525.00
Annual fee	\$102.00	\$107.10
Written Assessment (when submitting assessment for review)	\$3,000.00	\$3,150.00
Oral Assessment Fee	\$1,072.00	\$1,125.60
Oral Examination	\$193.00	\$202.65
Review fee for the Oral Exam	\$193.00	\$202.65

***NOTE:** The annual fee is assessed the following year after initial enrolment and payable on February 1. Failure to pay the annual fee will result in cancellation of enrolment and will require applicants reapply in order to be readmitted to the program. Affiliates and applicants are required to pay any outstanding fee prior to enrolment, renewal, and before processing of application in any registration category.

10.0 Non-compliance Fines

	Fee	with 5% GST
Firm Update Non-compliance Fine	\$107.00	\$112.35
PLI Non-compliance Fine (50% of the annual CoP fees for the current year)		

Mandatory Continuing Education System (CES) Non-compliance Fine

Architect	\$1,093.00	\$1,147.65
Architectural Technologist	\$264.00	\$277.20
Intern Architect	\$264.00	\$277.20

CES Non-compliance Fine when paid after initial due date (subject to a 25% increase)

Architect	\$1,366.25	\$1,434.56
Architectural Technologist	\$330.00	\$346.50
Intern Architect	\$330.00	\$346.50

11.0 Course and Exam Changes/Cancellation Charge

	Fee	with 5% GST
Administrative charge for course changes or cancellations	\$60.00	\$63.00

(Note that this fee may also be applicable for oral exam and AT exam cancellations.)

12.0 Cancelled or NSF Payment Charge

	Fee	with 5% GST
Administrative charge for cheque or online payment to AIBC returned unpaid by payee's bank	\$60.00	\$63.00
Administrative charge to refund payment at payee's request (e.g. request to use another card or payment method)	\$30.00	\$31.50

Schedule B: Fees is an annually updated document.

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