



ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

# Frequently Asked Questions | AIBC Board Election

The following is a list of frequently asked questions regarding the AIBC Board election, specifically for Board nominees. More information can be found on the [AIBC website](#).

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## **I lack experience in governance – is training provided?**

An understanding of the policy governance role of AIBC Board and experience as a fiduciary are key competencies required of all Board Members. The AIBC provides a governance workshop each year for prospective Board Members.

In 2024, a live online session is being offered on February 22. For those unable to attend the live session, there will be an opportunity to view the recording on March 1 and to participate in a live Q&A immediately after. Attendance at one of the sessions is mandatory in order for nominees to be nominated by the Nomination Committee to stand for election.

## **Are learning units (LUs) provided for Board Members?**

Yes. One Non-core LU is provided for being a Board Member.

## **What is the time commitment required of a Board Member?**

Nominees to the Board, and elected Board Members, are asked to examine the demands on their time and energy to self-assess whether they will be, and can remain, contributing members of the Board. It is anticipated that Board Members be able to commit to the following Board events to enable efficient and meaningful governance of the Institute, which depends upon having a sufficient number of well-prepared and fully participating Board Members:

- **Meetings and Planning Sessions** – 18-30 hours a year. Take place the second Tuesday of each month (none in December, July and August), each lasting approximately two hours. Review of materials prepared and distributed in advance requires one to two hours.
- **Planning Retreat** – 2 days a year. Takes place in late June, within two driving hours of Vancouver.
- **Advisory Groups** – 10 hours a year. Take place every two months, each lasting approximately two hours. Board Members are encouraged but not obligated to sit on an advisory group.

**What are the responsibilities of the Board?**

In summary, the Board is responsible for governing the organization toward achieving its vision and mandate. Details of the responsibilities are described in [Policy 2.10 Council Member Responsibilities and Benefits](#) (PDF).

**What benefits are provided to Board Members?**

In recognition of the contribution Board Members make to the effective governing of the Institute, Board Members are provided with a number of benefits including complimentary registration at the AIBC conference and PD Day, training sessions, and expense reimbursement. For a complete list of benefits, see [Policy 2.10 Council Member Responsibilities and Benefits](#) (PDF)

**What if I live outside of the Lower Mainland?**

Board meetings take place using an online meeting platform. For Board Members residing outside of the Lower Mainland, the option of remote attendance by way of video conferencing for bi-monthly planning sessions is available. For instances of required in-person attendance, travel expenses are pre-paid or reimbursed according to policy.