



ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

**105<sup>th</sup>**  
ANNUAL GENERAL MEETING  
OF THE  
**ARCHITECTURAL INSTITUTE  
OF BRITISH COLUMBIA**  
June 4, 2024

ANNUAL GENERAL MEETING BOOKLET



May 16, 2024

Dear colleagues:

On behalf of the AIBC Board, I invite all Registrants to attend the 105<sup>th</sup> Annual General Meeting on Tuesday, June 4, 2024.

The meeting will take place using a virtual meeting platform. Attendees will be able to actively participate and learn more about how the AIBC has fulfilled its public interest mandate over the past year.

Registrant attendance at the Annual General Meeting is essential. Registration for the virtual meeting will be open until May 27, 2024. To register, visit: <https://www.meetview.com/aibc20240604/>. Please take the time to register and be sure to log in early to help ensure smooth access to the meeting.

We encourage all Registrants to review the enclosed materials, ensure you are well-informed, and join us on June 4, 2024.

Regards,

Marguerite Laquinte Francis Architect AIBC, PMP, International Assoc. AIA  
AIBC Board Chair



ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

# 105<sup>TH</sup> ANNUAL GENERAL MEETING AGENDA

**Date:** Tuesday, June 4, 2024

**Time:** 12–1:30 p.m. PDT

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|  |  |
|--|--|
| <b>1.0 Welcome and Introductions</b>                   | M. Laquinte Francis Architect AIBC<br>Board Chair, Meeting Chair |
| <b>2.0 Call to Order</b>                               | M. Laquinte Francis  |
| <b>3.0 Approval of the Agenda</b>                      | M. Laquinte Francis  |
| <b>4.0 Annual Meeting Protocols</b>                    | M. Blatchford, Lawyer<br>Meeting Parliamentarian                 |
| <b>5.0 Minutes of the 104th Annual General Meeting</b> | M. Laquinte Francis  |
| <b>6.0 Announcement of Board Election</b>              | M. Laquinte Francis  |
| <b>7.0 Recognition and Remembrance</b>                 | M. Laquinte Francis  |
| <b>8.0 Annual Reports</b>                              |  |
| 8.1 Board  | M. Laquinte Francis  |
| 8.2 CEO & Registrar                                    | M. Vernon CPA, CA, CPA (IL)                                      |
| 8.3 Treasurer (2023 Audited Financial Statements)      | M. Halverson Architect AIBC                                      |
| 8.4 Reports Question and Answer                        | M. Laquinte Francis  |
| <b>9.0 Advisory Resolution</b>                         | M. Laquinte Francis  |
| <b>10.0 Registrant Forum</b>                           | M. Laquinte Francis  |
| <b>11.0 Adjournment</b>                                | M. Laquinte Francis  |

## 4.0 ANNUAL GENERAL MEETING PROTOCOLS

The following protocols are designed to facilitate an orderly and effective Annual General Meeting in which the business of the Institute can be conducted in a timely, inclusive and respectful manner:

1. The meeting will be run in accordance with the *Professional Governance Act*, AIBC Bylaws and these protocols. Where the *Act*, Bylaws and these protocols are silent, the current edition of Robert's Rules of Order shall apply to the extent applicable given the virtual setting. Rules will be enforced by the meeting chair, with advice from the meeting parliamentarian.
2. The order of business for the Annual General Meeting will be as set out in the agenda, which was just approved in the previous item of business. Business not on the approved agenda, including discussions or incidental motions, will be dealt with as determined by the meeting chair in their discretion.
3. In accordance with Bylaw 2.117, Architects in Good Standing may vote on any matter requiring a vote. Only Architects in Good Standing may make or second motions and may vote.
4. Votes will be conducted using the virtual meeting platform, with voting Architects casting votes via electronic ballots that will be available at the appropriate moment as directed by the chair. For each ballot, reasonable time will be allotted for selection of responses and submission of ballots. The meeting chair will declare the voting closed, and the results of the vote will be communicated to participants as soon as possible after they are available. Voting results are final.
5. All attendees may speak to any matter on the floor of the meeting and may ask questions arising from reports tabled at the meeting at the designated time.
6. Questions or discussion of business may be raised only at the times designated in the agenda, when called for by the meeting chair. Likewise, any debate on motions must occur after the motion is made and seconded. All discussion, questions and debate must be directly related to the immediately pending question or business.
7. Any person wishing to ask a question or make a comment must enter their remarks into the question function of the virtual meeting platform beginning with their name and designation (as applicable) and submit the question or comment to the platform moderator. Questions and comments (other than those already addressed) will be read out by the platform moderator or meeting chair.
8. On any given item of business, including debatable motions, each person may submit no more than (2) comments or questions. Up to one (1) follow-up question shall be permitted each time. All comments and questions must be kept brief and concise. All questions or comments to be addressed will be read out to the meeting by Institute staff. Any comments or questions which do not maintain civility, respect and decorum, or which constitute personal attacks or aspersions, are out of order and will not be recognized or addressed.

9. In accordance with the Bylaws, all Registrant Resolutions must have been submitted in writing by April 18, 2024 to be considered at the Annual General Meeting. Registrant Resolutions will not be accepted during the Annual General Meeting. Registrant Resolutions received in accordance with the foregoing, will be read and considered during the Annual General Meeting, and are advisory to the Board.

*[These protocols have been reviewed by Michael Blatchford, Lawyer and Annual Meeting Parliamentarian.]*

# Minutes | 104th Annual General Meeting of the Architectural Institute of British Columbia

**Date:** Tuesday, June 6, 2023

**Time:** 12:00 p.m.

**Location:** Webcast Conference platform

**Presiding:** Marguerite Laquinte Francis Architect AIBC, AIBC Board Vice Chair

## 1.0 Welcome

Marguerite Laquinte Francis Architect AIBC and Board Vice Chair welcomed Registrants and guests to the meeting. The Vice Chair indicated that Stuart Rothnie, Board Chair, was unavailable to chair the meeting and in his absence, as per Bylaw 2.121, the Board Vice Chair must preside at all General Meetings.

The Vice Chair recognized this as the first Annual General Meeting under the new legislation, the *Professional Governance Act*, and AIBC Bylaws, and acknowledged the new terminology that would be used throughout the meeting.

The Vice Chair acknowledged that the AIBC is grateful to live, learn and work on the traditional and ancestral territories of the Indigenous peoples who have been, and continue to be, the stewards of the land. The AIBC head office is located on x̣ẉṃə̣θ̣ḳẉə̣ỵəṃ (Musqueam), Sḳẉx̣ẉụ́7̣mesh (Squamish), and sə̣ḷiḷẉə̣ṭəḷ (Tsleil-Waututh) nations lands, in Coast Salish Territory.

The Vice Chair provided instructions for using the webcast platform to vote on meeting motions and to ask questions as indicated on the meeting agenda.

### Introductions

The Vice Chair introduced meeting parliamentarian Michael Blatchford, Partner, Norton Rose Fulbright Canada, and AIBC CEO & Registrar Mark Vernon CPA, CA, CPA (IL), as well as Board treasurer Sean Rodrigues Architect AIBC. The Vice Chair recognized the current (2022/23) AIBC Board.

### 2022/23 Elected Board (previously Council) Members

|                                  |  |
|----------------------------------|--|
| Sama Abri Architect AIBC         | Marguerite Laquinte Francis Architect AIBC |
| Manoochehr Azizi Architect AIBC  | Ann McLean Architect AIBC                  |
| Jana Foit Architect AIBC         | Sean Rodrigues Architect AIBC              |
| Andy Guiry Architect AIBC        | Stuart Rothnie Architect AIBC              |
| Matthew Halverson Architect AIBC | John W. Scott Architect AIBC               |

### 2022/23 Appointed Board Members (until February 9, 2023)

John Bass, UBC Appointee  
 Barbara Brink, Lieutenant Governor Appointee  
 Heather Deal, Lieutenant Governor Appointee  
 Ross Rettie, Lieutenant Governor Appointee

Michelle Rupp, Lieutenant Governor Appointee

2022/23 Appointed Board Members (as of February 10, 2023)

John Crawford, Lieutenant Governor Appointee  
Heather Deal, Lieutenant Governor Appointee  
Michael Racich, Lieutenant Governor Appointee  
Laura Wilson, Lieutenant Governor Appointee

2022/23 Board (previously Council) Officers

Chair, Stuart Rothnie Architect AIBC  
Vice Chair, Marguerite Laquinte Francis Architect AIBC  
Treasurer, Sean Rodrigues Architect AIBC  
Immediate Past Board Chair, Ian R. McDonald Architect AIBC  
Registrar, John W. Scott Architect AIBC (*until February 9, 2023*)

The Vice Chair acknowledged the participation of all Board Members.

Staff

The Vice Chair acknowledged the AIBC staff and expressed appreciation for the work that they do in regulating the profession of architecture in the public interest.

2.0 Call to Order

In accordance with Bylaw 2.114, quorum is met, and the Vice Chair called the meeting to order at 12:08 p.m.

3.0 Approval of the Agenda

**It was moved and seconded that the Annual General Meeting Agenda be adopted.**

**The motion was adopted.**

(149 In Favour, 0 Opposed)

4.0 Protocols for the Annual Meeting

The Vice Chair introduced Michael Blatchford, the meeting parliamentarian. Mr. Blatchford addressed the assembly and reviewed the protocols and the role of the parliamentarian.

**It was moved and seconded that the Annual General Meeting Protocols be adopted.**

**The motion was adopted.**

(155 In Favour, 1 Opposed)

5.0 Adoption of Minutes of the 103rd Annual Meeting

**It was moved and seconded that the Minutes of the 103rd Annual Meeting be adopted.**

**The motion was adopted.**

(145 In Favour, 0 Opposed)

6.0 Announcement of Board Election

The Vice Chair announced that three of the four nominations submitted were nominated by the Nomination Committee to stand for election, for the three available positions. With three nominees, no

election was required and the Registrar certified that the following individuals have been elected to the AIBC Board by acclamation.

Matthew Halverson Architect AIBC  
Ann McLean Architect AIBC  
Sean Rodrigues Architect AIBC

The Chair recognized the service of outgoing Board Members, Sama Abri Architect AIBC and John W. Scott Architect AIBC, who both conclude their time on the Board at the conclusion of the Annual General Meeting.

## 7.0 Recognition and Remembrance

The Vice Chair recognized Registrants who passed away during the past year.

### Architects AIBC

Pierre Guimond  
Soren Rasmussen  
Jordan Kutev  
Whitford Petch  
Richard Lewis  
Stuart J. Maddocks

### Retired Architects AIBC

Julio Gomberoff  
Marcus J. Mayall  
David H. Hambleton  
N. Gerald Rolfsen  
Barry V. Downs

A moment of silence was then observed.

## 8.0 Reports

### 8.1 Board Report

The Vice Chair presented 2022 governance highlights and accomplishments, including the transition to the *Professional Governance Act* and approval of new Bylaws, along with other Board initiatives including implementation of the Indigenous Peoples Learning continuing education requirement, support of the Architecture Foundation of BC and the scholarship and bursary award program, and planning for the next 5-year strategic plan.

### 8.2 CEO & Registrar's Report

The CEO & Registrar presented 2022 operational highlights, including transition to the *Professional Governance Act* and new Bylaws, professional conduct and illegal practice statistics, an update on professional development services and practice advice, along with public outreach and engagement undertaken. The CEO & Registrar also presented registration and licensing highlights, including the register, intern architect, oral exam and firm statistics. The CEO & Registrar also congratulated all those who became registered with the AIBC in 2022.

### 8.3 Treasurer's Report

The Treasurer Sean Rodrigues Architect AIBC described the recent change in Auditors, and presented financial highlights, including budget to actual, cash balances, and working capital ratio.

### 8.4 Reports Question and Answer

A general question and answer period took place.

## 9.0 Registrant Forum

The forum was conducted under the protocols approved under agenda item 4.0. A general question and answer period took place.

## 10.0 Adjournment

The meeting was adjourned at 1:11 p.m.

DRAFT



## Registrar Certification: 2024 Board Election

### Date Set for the Annual General Meeting: June 4, 2024

In 2024 three nominee applications for the four Board vacancies were submitted to the Nomination Committee in keeping with Section 26 of the *Professional Governance Act*, with three nominees being nominated by the Nomination Committee. As a result, no election was held and the AIBC Registrar has certified that the following individuals have been elected by acclamation to the AIBC Board.

- Manoochehr Azizi Architect AIBC
- Andy Guiry Architect AIBC
- Marguerite Laquinte Francis Architect AIBC

*(Original Certificate Signed)*

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Mark Vernon CPA, CA, CPA (IL)  
AIBC CEO & Registrar

Effective Date of Certificate: June 4, 2024

**Architectural Institute of British Columbia**  
**Financial Statements**  
*For the year ended December 31, 2023*

To the Board of the Architectural Institute of British Columbia:

## Opinion

We have audited the financial statements of the Architectural Institute of British Columbia (the "Institute"), which comprise the statement of financial position as at December 31, 2023, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes and schedules to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Institute as at December 31, 2023, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

## Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Institute in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Institute's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Institute or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Institute's financial reporting process.

## Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Institute's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Institute's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Institute to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Surrey, British Columbia

April 11, 2024

*MNP* LLP

Chartered Professional Accountants

# Architectural Institute of British Columbia

## Statement of Financial Position

*As at December 31, 2023*

|  | <b>2023</b>      | <b>2022</b>      |
|--|------------------|------------------|
| <b>Assets</b>  |                  |                  |
| <b>Current</b>   |                  |                  |
| Cash   | 1,113,162        | 1,036,926        |
| Restricted cash (Note 3)   | 1,809,958        | 1,770,568        |
| Accounts receivable (Note 4)                                       | 569,740          | 478,105          |
| Supplies   | 33,558           | 22,964           |
| Prepaid expense  | 65,866           | 74,510           |
|  | <b>3,592,284</b> | <b>3,383,073</b> |
| <b>Long-term receivable - rent</b>                                 | <b>18,839</b>    | <b>28,613</b>    |
| <b>Deferred charges (Note 5)</b>                                   | <b>18,931</b>    | <b>26,503</b>    |
| <b>Tangible capital assets (Note 6)</b>                            | <b>2,936,328</b> | <b>3,048,828</b> |
| <b>Intangible assets (Note 7)</b>                                  | <b>587,049</b>   | <b>479,844</b>   |
|  | <b>7,153,431</b> | <b>6,966,861</b> |
| <b>Liabilities</b>   |                  |                  |
| <b>Current</b>   |                  |                  |
| Accounts payable and deposits (Note 8)                             | 854,655          | 804,180          |
| Due to Regulatory Organizations of Architecture in Canada (Note 9) | -                | 64,373           |
| Deferred revenue   | 1,680,038        | 1,598,966        |
| Deferred contributions (Note 10)                                   | -                | 55,700           |
|  | <b>2,534,693</b> | <b>2,523,219</b> |
| <b>Commitments (Note 11)</b>                                       |                  |                  |
| <b>Net Assets</b>  |                  |                  |
| Operating Fund   | 2,808,780        | 2,697,977        |
| Contingency Reserve Fund   | 582,476          | 529,247          |
| Legal Reserve Fund   | 227,482          | 216,418          |
| Operating Reserve Fund   | 1,000,000        | 1,000,000        |
|  | <b>4,618,738</b> | <b>4,443,642</b> |
|  | <b>7,153,431</b> | <b>6,966,861</b> |

**Approved on behalf of the Board**

e-Signed by Marguerite Laquinte Francis  
2024-04-10 13:46:04:04 PDT

**Marguerite Laquinte Francis, Architect AIBC**  
**Board Chair**

e-Signed by Matthew Halverson  
2024-04-11 17:41:34:34 PDT

**Matthew Halverson, Architect AIBC**  
**Treasurer**

*The accompanying notes are an integral part of these financial statements*

# Architectural Institute of British Columbia Statement of Operations

*For the year ended December 31, 2023*

|   | <b>2023</b>      | <b>2022</b> |
|---|------------------|-------------|
| <b>Revenue</b>  |                  |             |
| Fees (schedule 1)   | <b>4,239,908</b> | 3,927,881   |
| Professional Services (schedule 2)                        | <b>423,811</b>   | 469,135     |
| Registration and licensing (schedule 3)                   | <b>237,169</b>   | 263,044     |
| Annual conference (schedule 4)                            | <b>107,930</b>   | 239,214     |
| Premises (schedule 5)                                     | <b>182,970</b>   | 180,217     |
| Interest/Other/Fines (schedule 6)                         | <b>185,191</b>   | 71,450      |
| Conduct and illegal practice (schedule 7)                 | <b>53,000</b>    | 41,500      |
| Government grant funded projects (schedule 11)            | <b>55,700</b>    | 133,729     |
|   | <b>5,485,679</b> | 5,326,170   |
| <b>Expenses</b>   |                  |             |
| Professional Services (schedule 2)                        | <b>640,086</b>   | 578,251     |
| Registration and licensing (schedule 3)                   | <b>845,187</b>   | 817,600     |
| Annual conference (schedule 4)                            | <b>25,413</b>    | 45,900      |
| Premises (schedule 5)                                     | <b>471,610</b>   | 682,452     |
| Interest/Other/Fines (schedule 6)                         | <b>29,891</b>    | 31,441      |
| Conduct and illegal practice (schedule 7)                 | <b>597,654</b>   | 598,506     |
| Administration (schedule 8)                               | <b>2,096,560</b> | 1,910,759   |
| Communications (schedule 9)                               | <b>259,290</b>   | 232,106     |
| Board (schedule 10)                                       | <b>289,192</b>   | 225,495     |
| Government grant funded projects (schedule 11)            | <b>55,700</b>    | 133,729     |
|   | <b>5,310,583</b> | 5,256,239   |
| <b>Excess of revenue over expenses before other items</b> | <b>175,096</b>   | 69,931      |
| <b>Other items</b>  |                  |             |
| Loss on disposal of tangible capital assets               | -                | (3,077)     |
| <b>Excess of revenue over expenses</b>                    | <b>175,096</b>   | 66,854      |

*The accompanying notes are an integral part of these financial statements*

**Architectural Institute of British Columbia**  
**Statement of Changes in Net Assets**

*For the year ended December 31, 2023*

|   | <i>Operating<br/>Fund</i> | <i>Contingency<br/>Reserve Fund</i> | <i>Legal<br/>Reserve Fund</i> | <i>Operating<br/>Reserve Fund</i> | <i>2023</i> | <i>2022</i> |
|---|---------------------------|-------------------------------------|-------------------------------|-----------------------------------|-------------|-------------|
| <b>Fund balance, opening</b>                        | 2,697,977                 | 529,247                             | 216,418                       | 1,000,000                         | 4,443,642   | 4,376,788   |
| <b>Excess of revenue over expenses</b>              | 175,096                   | -                                   | -                             | -                                 | 175,096     | 66,854      |
| <b>Transfer to Operating Reserve Fund (Note 14)</b> | (45,301)                  | -                                   | -                             | 45,301                            | -           | -           |
| <b>Transfer to Operating Fund (Note 14)</b>         | 45,301                    | -                                   | -                             | (45,301)                          | -           | -           |
| <b>Transfer from Operating Fund (Note 14)</b>       | (64,293)                  | 53,229                              | 11,064                        |                                   | -           | -           |
| <b>Fund balance, end of year</b>                    | 2,808,780                 | 582,476                             | 227,482                       | 1,000,000                         | 4,618,738   | 4,443,642   |

*The accompanying notes are an integral part of these financial statements.*

# Architectural Institute of British Columbia

## Statement of Cash Flows

*For the year ended December 31, 2023*

|   | <b>2023</b>      | <b>2022</b>      |
|---|------------------|------------------|
| <b>Cash flows provided by (used for) the following activities</b>             |                  |                  |
| <b>Operating</b>  |                  |                  |
| Excess of revenue over expenses   | 175,096          | 66,854           |
| Amortization of tangible capital assets                                       | 126,482          | 194,507          |
| Amortization of intangible asset  | 53,642           | 231,441          |
| Amortization of deferred charges  | 7,572            | 7,572            |
| Loss on disposal of tangible capital assets                                   | -                | 3,077            |
|   | <b>362,792</b>   | <b>503,451</b>   |
| Changes in working capital accounts   |                  |                  |
| Accounts receivable   | (91,632)         | (283,128)        |
| Long-term receivable - rent   | 9,774            | 4,268            |
| Supplies  | (10,594)         | 13,974           |
| Prepaid expenses  | 8,642            | 4,462            |
| Accounts payable and deposits   | 50,475           | 67,562           |
| Deferred contributions  | (55,700)         | (33,729)         |
| Deferred revenue  | 81,072           | 278,447          |
|   | <b>354,829</b>   | <b>555,307</b>   |
| <b>Financing</b>  |                  |                  |
| Repayment of advances from Regulatory Organizations of Architecture in Canada | (64,373)         | (78,934)         |
| <b>Investing</b>  |                  |                  |
| Purchase of tangible capital assets   | (13,983)         | (39,095)         |
| Proceeds on disposal of capital assets  | -                | 625              |
| Purchase of intangible assets   | (160,847)        | (6,181)          |
|   | <b>(174,830)</b> | <b>(44,651)</b>  |
| <b>Increase in cash resources</b>   | <b>115,626</b>   | <b>431,722</b>   |
| <b>Cash resources, beginning of year</b>                                      | <b>2,807,494</b> | <b>2,375,772</b> |
| <b>Cash resources, end of year</b>  | <b>2,923,120</b> | <b>2,807,494</b> |
| <b>Cash resources are composed of:</b>  |                  |                  |
| Cash  | 1,113,162        | 1,036,926        |
| Restricted cash   | 1,809,958        | 1,770,568        |
|   | <b>2,923,120</b> | <b>2,807,494</b> |

*The accompanying notes are an integral part of these financial statements*

# Architectural Institute of British Columbia

## Notes to the Financial Statements

*For the year ended December 31, 2023*

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### 1. Incorporation and nature of the organization

The Architectural Institute of British Columbia (the "Institute") is a self-governing professional body. The Institute was incorporated under the Friendly Societies Act in 1914 and continued under the Architects Act of British Columbia in 1920, with transition to the Professional Governance Act in 2023.

The Institute provides regulation, education and other services to its registrants in the public interest. The Institute is exempt from income tax under Section 149 of the Income Tax Act.

### 2. Significant accounting policies

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations set out in Part III of the CPA Canada Handbook - Accounting, as issued by the Accounting Standards Board in Canada and include the following significant accounting policies:

#### ***Fund accounting***

The Institute follows the deferral method of accounting for contributions and reports using fund accounting, and maintains four funds: Operating Fund, Contingency Reserve Fund, Legal Reserve Fund, and Operating Reserve Fund.

Operating Fund is used for general budgeted revenues and expenditures, capital expenditures, and other unspecified, unbudgeted financial needs.

Contingency Reserve Fund is used to provide for unanticipated and emergency financial requirements.

Legal Reserve Fund is used to provide for material, significant, and unexpected legal costs.

Operating Reserve Fund is used to provide for operating expenditures in the case of a shortfall in the Operating Fund.

#### ***Controlled Not-for-Profit Organizations***

The Institute does not consolidate controlled not-for-profit organizations into its financial statements. Information on controlled not-for-profit organizations is disclosed in Note 16.

#### ***Restricted cash***

Cash subject to restrictions that prevent its use for current purposes is included in restricted cash.

#### ***Tangible capital assets***

Purchased capital assets are recorded at cost.

Amortization is provided using the straight-line method over terms intended to amortize the cost of assets over their estimated useful lives. On an annual basis management reviews the amortization method and estimates of useful lives of all tangible capital assets. During the current year, management updated the estimated useful life of computer equipment from three years to five years.

|                    | <b>Term</b> |
|--------------------|-------------|
| Building           | 40 years    |
| Computer equipment | 5 years     |
| Office furniture   | 10 years    |
| Office equipment   | 5 years     |

#### ***Intangible assets***

The intangible asset consists of computer software, which is carried at cost less accumulated amortization. Amortization is calculated based on the useful life of the asset using the straight-line method. On an annual basis management reviews the amortization method and estimates of useful lives of intangible assets. During the current year, management updated the estimated useful life of its intangible asset from three to ten years.

When an intangible asset no longer contributes to the Institute's ability to provide goods or services, or the value of future economic benefits or service potential associated with the intangible asset is less than its net carrying amount, its carrying amount is written down to fair value.

**2. Significant accounting policies** *(Continued from previous page)*

***Long-lived assets***

Long-lived assets consist of tangible capital assets and intangible assets with finite useful lives. Long-lived assets held for use are measured and amortized as described in the applicable accounting policies.

The Institute writes down long-lived assets held for use when conditions indicate that the asset no longer contributes to the Institute's ability to provide goods and services. The asset are also written-down when the value of future economic benefits or service potential associated with the asset is less than its net carrying amount. When the Institute determines that a long-lived asset is impaired, its carrying amount is written down to the asset's fair value.

***Deferred charges***

Deferred charges consist of lease commissions, which are amortized on a straight-line basis over the term of the related lease.

***Donated goods and services***

The Institute and its members benefit from donated goods and services. Donated goods and services are not recognized in these financial statements.

***Revenue recognition***

The Institute applies the deferral method of accounting for contributions and reports on a fund accounting basis. Restricted contributions from the Province of British Columbia are recognized in the year in which the related project expenditures are incurred. Any unspent funds are to be repaid to the Province.

Revenue from course and examination fees and from other programs is recognized as revenue when the courses, examinations and other services are completed.

Other revenue earned for registrant and firm fees are recognized as revenue in the year to which they apply. Fees collected in advance that relate to the next fiscal year are recorded as deferred revenue.

Settlement payments and fines are recognized when their collection is assured and all of the Institute's internal processes and any known external appeals are complete.

Rental revenue is recognized on a straight-line basis over the term of the lease.

Interest and other revenue are recorded when earned.

***Employee future benefits***

The Institute and its employees make contributions to the Public Service Pension Plan, which is a multi-employer defined benefit plan, providing a pension on retirement based on the member's age at retirement, length of service and highest earnings averaged over five years. Inflation adjustments are contingent upon available funding. As the assets and liabilities of the plan are not segregated by institution, the plan is accounted for as a defined contribution plan and any contributions of the Institute to the plan are recognized as expenditures as incurred.

***Measurement uncertainty (use of estimates)***

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period.

Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary. Amortization is based on the estimated useful lives of tangible capital assets and intangible assets.

By their nature, these judgments are subject to measurement uncertainty, and the effect on the financial statements of changes in such estimates and assumptions in future years could be significant. These estimates and assumptions are reviewed periodically and, as adjustments become necessary they are reported in excess of revenues over expenses in the years in which they become known.

**2. Significant accounting policies** *(Continued from previous page)*

**Financial instruments**

The Institute recognizes financial instruments when the Institute becomes party to the contractual provisions of the financial instrument.

**Arm's length financial instruments**

Financial instruments originated/acquired or issued/assumed in an arm's length transaction ("arm's length financial instruments") are initially recorded at their fair value.

The Institute subsequently measures financial instruments at amortized cost.

Transaction costs and financing fees are added to the carrying amount for those financial instruments subsequently measured at cost or amortized cost.

**Related party financial instruments**

The Institute measures all related party financial instruments at cost on initial recognition. When the financial instrument has repayment terms, cost is determined using the undiscounted cash flows, excluding interest, dividend, variable and contingent payments, less any impairment losses previously recognized by the transferor. When the financial instrument does not have repayment terms, but the consideration transferred has repayment terms, cost is determined based on the repayment terms of the consideration transferred. When the financial instrument and the consideration transferred both do not have repayment terms, the cost is equal to the carrying or exchange amount of the consideration transferred or received.

Transaction costs and financing fees directly attributable to the origination, acquisition, issuance or assumption of related party financial instruments are immediately recognized in excess of revenues over expenses.

**Financial asset impairment**

The Institute assesses impairment of all its financial assets measured at cost or amortized cost. Management considers whether the issuer is having significant financial difficulty or whether there has been a breach in contract, such as a default or delinquency in interest or principal payments in determining whether objective evidence of impairment exists. When there is an indication of impairment, the Institute determines whether it has resulted in a significant adverse change in the expected timing or amount of future cash flows during the year.

The Institute reduces the carrying amount of any impaired financial assets to the highest of: the present value of cash flows expected to be generated by holding the assets; the amount that could be realized by selling the assets at the statement of financial position date; and the amount expected to be realized by exercising any rights to collateral held against those assets.

Any impairment, which is not considered temporary, is included in current year excess of revenues over expenses.

The Institute reverses impairment losses on financial assets when there is a decrease in impairment and the decrease can be objectively related to an event occurring after the impairment loss was recognized. The amount of the reversal is recognized in excess of revenues over expenses in the year the reversal occurs.

There has been no impairment recorded in the current year (2022 - nil).

**Architectural Institute of British Columbia**  
**Notes to the Financial Statements**  
*For the year ended December 31, 2023*

**3. Restricted cash**

The restricted cash is held for the following funds:

|                          | 2023      | 2022      |
|--------------------------|-----------|-----------|
| <b>Restricted cash</b>   |           |           |
| Contingency Reserve Fund | 582,476   | 554,150   |
| Legal Reserve Fund       | 227,482   | 216,418   |
| Operating Reserve Fund   | 1,000,000 | 1,000,000 |
|                          | 1,809,958 | 1,770,568 |

**4. Accounts receivable**

|                                    | 2023      | 2022      |
|------------------------------------|-----------|-----------|
| Accounts receivable                | 733,713   | 615,911   |
| Current portion of rent receivable | 7,021     | 4,268     |
|                                    | 740,734   | 620,179   |
| Allowance for doubtful accounts    | (170,994) | (142,074) |
|                                    | 569,740   | 478,105   |

**5. Deferred charges**

|                            | 2023     | 2022     |
|----------------------------|----------|----------|
| Deferred lease commissions | 75,721   | 75,721   |
| Accumulated amortization   | (56,790) | (49,218) |
|                            | 18,931   | 26,503   |

**6. Tangible capital assets**

|                    | Cost      | Accumulated<br>amortization | 2023<br>Net book<br>value | 2022<br>Net book<br>value |
|--------------------|-----------|-----------------------------|---------------------------|---------------------------|
| Land               | 815,720   | -                           | 815,720                   | 815,720                   |
| Building           | 3,810,969 | 1,784,032                   | 2,026,937                 | 2,122,211                 |
| Computer equipment | 391,105   | 372,060                     | 19,045                    | 19,020                    |
| Office furniture   | 264,915   | 198,969                     | 65,946                    | 81,987                    |
| Office equipment   | 180,031   | 171,351                     | 8,680                     | 9,890                     |
|                    | 5,462,740 | 2,526,412                   | 2,936,328                 | 3,048,828                 |

The total amortization of tangible capital assets for the year was \$126,482 (2022 - \$194,507) and is included in premises expense on the statement of operations.

**Architectural Institute of British Columbia**  
**Notes to the Financial Statements**  
*For the year ended December 31, 2023*

**7. Intangible assets**

|                          | 2023      | 2022      |
|--------------------------|-----------|-----------|
| <b>Computer software</b> |           |           |
| Cost                     | 1,058,202 | 897,355   |
| Accumulated amortization | (471,153) | (417,511) |
|                          | 587,049   | 479,844   |

**8. Accounts payable**

Accounts payable consist of the following:

|  | 2023    | 2022    |
|--|---------|---------|
| Accounts payable and accrued liabilities | 786,305 | 727,522 |
| Government remittances payable           | 68,350  | 76,658  |
|  | 854,655 | 804,180 |

**9. Due to Regulatory Organizations of Architecture in Canada**

The funds received from Regulatory Organizations of Architecture in Canada ("ROAC"), an entity that was related to the Institute by way of common management, were non-interest bearing, unsecured, and had no specified terms of repayment. The ROAC balance reflects funds held on behalf of all eleven Canadian architectural regulators for various national initiatives.

During the year, management of the ROAC was transitioned to another entity. The balance due to ROAC outstanding at December 31, 2022 was repaid during the year.

**10. Deferred contributions**

Deferred contributions consist of government funding from the Province of British Columbia for the projects disclosed in schedule 11.

|  | 2023     | 2022      |
|--|----------|-----------|
| Balance, beginning of year                         | 55,700   | 89,429    |
| Amount received during the year                    | -        | 100,000   |
| Less: Amount recognized as revenue during the year | (55,700) | (133,729) |
|  | -        | 55,700    |

**11. Commitments**

The Institution has committed to providing \$17,000 of funding to the Foundation in 2024.

**12. Employee future benefits**

The Institute and its employees contribute to the Public Service Pension Plan (the "Plan"), a multi-employer pension plan. The Plan's Board of Trustees, representing Plan members and employers, is responsible for overseeing the management of the Plan, including the investment of the assets and administration of the benefits. The Plan is a defined benefit plan. It has approximately 70,780 active members, 24,163 inactive members and 55,267 retired members.

Every three years an actuarial valuation is performed to assess the financial position of the Plan and the adequacy of Plan funding. The most recent valuation as at March 31, 2023 identifies a surplus of \$3.7 billion for basic pension benefits. The Institute paid \$245,665 (2022 - \$215,208) of employer contributions to the plan in fiscal 2023.

**13. Line of credit**

The Institute has available a demand operating line of credit of \$450,000, which bears interest at Royal Bank prime plus 1% per annum. As at December 31, 2023, no amounts are drawn on this line of credit.

The line of credit is secured by:

- a general security agreement having a first charge on all the Institute's assets; and
- a collateral first mortgage including an assignment of rent in the amount of \$700,000 covering Strata Lots 17 and 18, 440 Cambie Street, Vancouver, B.C.

**14. Interfund transactions**

Interfund transfers include interest on the cash and cash equivalents restricted for the reserve funds and other transfers for the purpose of financing the activities of each fund. Other transfers require council approval per Architectural Institute of British Columbia Council Policy 1.13.

**15. Financial instruments**

The Institute, as part of its operations, carries a number of financial instruments. It is management's opinion that the Institute is not exposed to significant interest, currency, credit, liquidity or other price risks arising from these financial instruments except as otherwise disclosed.

***Credit risk***

Credit risk is the risk of financial loss because a counter party to a financial instrument fails to discharge its contractual obligations.

The Institute is exposed to significant credit risk in connection with its receivables. The Institute provides credit to its registrants in the normal course of its operations, and maintains an allowance for doubtful accounts that reflects management's best judgment based on reasonable and supportable assumptions taking into account the likely range of possible outcomes.

***Liquidity risk***

Liquidity risk is the risk that the Institute will be unable to fulfill its obligations on a timely basis or at a reasonable cost. The Institute manages its liquidity risk by monitoring its operating requirements. The Institute prepares budget and cash forecasts to ensure it has sufficient funds to fulfill its obligations.

**Architectural Institute of British Columbia**  
**Notes to the Financial Statements**  
*For the year ended December 31, 2023*

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**16. Architecture Foundation of British Columbia**

In 2019, the Architecture Foundation of British Columbia (the "Foundation") became a related party of the Institute. The Institute obtained control of the Foundation as it now appoints the majority of the Foundation's board of directors. The purpose of the Foundation is to provide support to charitable organizations or foundations that champion education and research in architecture. The Foundation is incorporated under the Societies Act (British Columbia) as a not-for-profit organization and is a registered charity under the Income Tax Act.

The Foundation has not been consolidated in the Institute's financial statements. Financial summaries of the Foundation as at December 31, 2023 and December 31, 2022 are as follows:

|  | <b>2023</b>     | <b>2022</b> |
|--|-----------------|-------------|
| <b>Balance Sheet</b>                         |                 |             |
| Total assets                                 | <b>164,693</b>  | 134,104     |
| Total liabilities                            | <b>(40,841)</b> | (5,196)     |
| <hr/>  |                 |             |
| Total net assets - unrestricted fund         | <b>123,852</b>  | 128,908     |
| <hr/>  |                 |             |
| <b>Revenues and Expenses</b>                 |                 |             |
| Total revenues                               | <b>83,082</b>   | 62,937      |
| Total expenditures                           | <b>(88,138)</b> | (33,107)    |
| <hr/>  |                 |             |
| Excess (deficiency) of revenue over expenses | <b>(5,056)</b>  | 29,830      |
| <hr/>  |                 |             |
| <b>Cash Flows</b>                            |                 |             |
| Cash flows from operating activities         | <b>27,595</b>   | (4,142)     |
| <hr/>  |                 |             |
| Increase (decrease) in cash                  | <b>27,595</b>   | (4,142)     |
| <hr/>  |                 |             |

**17. Comparative figures**

Certain comparative figures have been reclassified to conform with current year presentation.

**Architectural Institute of British Columbia**  
**Schedule 1 - Fees Revenue**  
*For the year ended December 31, 2023*

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|                                | <b>2023</b>      | <b>2022</b> |
|--------------------------------|------------------|-------------|
| Architects                     | <b>2,700,119</b> | 2,494,387   |
| Retired Architects             | <b>15,947</b>    | 15,580      |
| Intern Architects              | <b>238,579</b>   | 224,291     |
| Architectural Technologists    | <b>39,721</b>    | 38,745      |
| Affiliates                     | <b>11,172</b>    | 10,260      |
| Firms                          | <b>767,083</b>   | 700,141     |
| Temporary licenses             | <b>335,499</b>   | 328,757     |
| Registration and reinstatement | <b>131,788</b>   | 115,721     |
|                                | <b>4,239,908</b> | 3,927,881   |

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**Architectural Institute of British Columbia**  
**Schedule 2 - Professional Services (net)**  
*For the year ended December 31, 2023*

|                                      | <b>2023</b>      | <b>2022</b> |
|--------------------------------------|------------------|-------------|
| Salaries, benefits, and contracts    | <b>483,756</b>   | 465,924     |
| PD course expenses                   | <b>127,498</b>   | 95,965      |
| Programs, committees, administration | <b>28,832</b>    | 16,362      |
|                                      | <b>640,086</b>   | 578,251     |
| Less: CES fines revenue              | <b>(2,038)</b>   | (126,057)   |
| PD revenue                           | <b>(421,773)</b> | (343,078)   |
| Total revenue                        | <b>(423,811)</b> | (469,135)   |
|                                      | <b>216,275</b>   | 109,116     |

**Architectural Institute of British Columbia**  
**Schedule 3 - Registration & Licensing (net)**

*For the year ended December 31, 2023*

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|  | <b>2023</b>      | <b>2022</b> |
|--|------------------|-------------|
| Salaries, benefits, and contracts        | <b>604,303</b>   | 506,813     |
| Programs, committees, administration     | <b>197,326</b>   | 268,998     |
| Annual assessment - national initiatives | <b>43,558</b>    | 41,788      |
|  | <b>845,187</b>   | 817,600     |
| Less: revenue                            | <b>(237,169)</b> | (263,044)   |
|  | <b>608,018</b>   | 554,556     |

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**Architectural Institute of British Columbia**  
**Schedule 4 - Annual Conference (net)**  
*For the year ended December 31, 2023*

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|                   | <i>2023</i>      | <i>2022</i> |
|-------------------|------------------|-------------|
| Annual conference | <b>25,413</b>    | 45,900      |
| Less: revenue     | <b>(107,930)</b> | (239,214)   |
|                   | <b>(82,517)</b>  | (193,314)   |

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**Architectural Institute of British Columbia**  
**Schedule 5 - Premises (net)**  
*For the year ended December 31, 2023*

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|               | <i>2023</i>      | <i>2022</i> |
|---------------|------------------|-------------|
| Premises      | <b>291,485</b>   | 256,504     |
| Amortization  | <b>180,125</b>   | 425,948     |
|               | <b>471,610</b>   | 682,452     |
| Less: revenue | <b>(182,970)</b> | (180,217)   |
|               | <b>288,640</b>   | 502,235     |

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**Architectural Institute of British Columbia**  
**Schedule 6 - Interest, Other and Fines Revenue (net)**

*For the year ended December 31, 2023*

|                            | <b>2023</b>     | <b>2022</b> |
|----------------------------|-----------------|-------------|
| Documents, signs and seals | <b>45,102</b>   | 40,043      |
| Interest                   | <b>140,090</b>  | 31,836      |
| Other                      | -               | (430)       |
|                            | <b>185,191</b>  | 71,450      |
| Less: expenditures         | <b>(29,891)</b> | (31,441)    |
|                            | <b>155,300</b>  | 40,009      |

**Architectural Institute of British Columbia**  
**Schedule 7 - Conduct & Illegal Practice (net)**

*For the year ended December 31, 2023*

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|                                      | <b>2023</b>     | <b>2022</b> |
|--------------------------------------|-----------------|-------------|
| Salaries, benefits, and contracts    | <b>505,064</b>  | 431,601     |
| Legal                                | <b>49,356</b>   | 136,466     |
| Programs, committees, administration | <b>43,234</b>   | 30,439      |
|                                      | <b>597,654</b>  | 598,506     |
| Less: revenue                        | <b>(53,000)</b> | (41,500)    |
|                                      | <b>544,654</b>  | 557,006     |

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**Architectural Institute of British Columbia**  
**Schedule 8 - Administration (net)**  
*For the year ended December 31, 2023*

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|                                   | <b>2023</b>      | <b>2022</b> |
|-----------------------------------|------------------|-------------|
| Salaries, benefits, and contracts | <b>1,694,453</b> | 1,482,152   |
| Operating costs                   | <b>361,944</b>   | 389,821     |
| Accounting and audit              | <b>40,163</b>    | 38,786      |
|                                   | <b>2,096,560</b> | 1,910,759   |
| Less: revenue                     | -                | -           |
|                                   | <b>2,096,560</b> | 1,910,759   |

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**Architectural Institute of British Columbia**  
**Schedule 9 - Communications (net)**  
*For the year ended December 31, 2023*

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|  | <i>2023</i>    | <i>2022</i> |
|--|----------------|-------------|
| Salaries, benefits, and contracts            | <b>234,463</b> | 206,350     |
| Programs, committees, events, administration | <b>24,827</b>  | 25,756      |
|  | <b>259,290</b> | 232,106     |
| Less: revenue                                | -              | -           |
|  | <b>259,290</b> | 232,106     |

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**Architectural Institute of British Columbia**  
**Schedule 10 - Board**

*For the year ended December 31, 2023*

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|  | <b>2023</b>    | <b>2022</b> |
|--|----------------|-------------|
| Board and Board Chair expenses             | <b>62,970</b>  | 57,441      |
| Annual general meeting                     | <b>13,772</b>  | 13,624      |
| Special projects                           | <b>39,443</b>  | 2,500       |
| National Initiatives - ROAC                | <b>46,846</b>  | 33,123      |
| Professional Governance Act Implementation | <b>90,458</b>  | 89,216      |
| Scholarships and bursaries                 | <b>32,600</b>  | 29,100      |
| Committees, advisory groups, etc           | <b>3,103</b>   | 491         |
|  | <b>289,192</b> | 225,495     |

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**Architectural Institute of British Columbia**  
**Schedule 11 - Government Grant Funded Projects**

*For the year ended December 31, 2023*

|                                    | <b>2023</b>     | <b>2022</b> |
|------------------------------------|-----------------|-------------|
| Oral Review Project Phase 2        |                 |             |
| Project expenditures               | <b>16,014</b>   | 91,730      |
| Less: government funding (Note 10) | <b>(16,014)</b> | (91,730)    |
| Oral Review Project Phase 3        |                 |             |
| Project expenditures               | <b>29,076</b>   | 54,194      |
| Less: government funding (Note 10) | <b>(29,076)</b> | (54,194)    |
| Online Delivery of AIBC Courses    |                 |             |
| Project expenditures               | <b>10,610</b>   | 41,999      |
| Less: government funding (Note 10) | <b>(10,610)</b> | (41,999)    |
|                                    | <b>-</b>        | <b>-</b>    |

## ADVISORY RESOLUTION FORM 2024

**Deadline: Thursday, April 18, 2024 (4 p.m.)**

The Advisory Resolution process will be conducted in accordance with the *Professional Governance Act*, Section 34, and with AIBC Bylaws.

**Advisory Resolution: I move that the AIBC Board be requested to consider** (Note: this section is intended to form the resolution for voting purposes):

Improving member and public access to the AIBC's ground floor space at 440 Cambie Street to support lectures, displays, films, etc. that provide a forum to discuss architectural topics of interest and promote architectural excellence.

Moved by:

Richard Evans Architect AIBC  
*(Please print)*



By checking this box, I confirm that I am moving the resolution above, and that I may be contacted at the email address used to submit this form for any follow up that may be required by the AIBC prior to the Annual General Meeting.

Seconded by:

NEIL PRAKASH Architect AIBC  
*(Please print)*



By checking this box, I confirm that I am seconding the resolution above, and that I may be contacted at the email address used to submit this form for any follow up that may be required by the AIBC prior to the Annual General Meeting.

**See next page**

**The section below is for the mover/seconded to provide a written statement in support of the resolution for Registrant consideration, which will be published on the AIBC website and read aloud by the Chair at the Annual General Meeting:**

The resolution returns the use of the AIBC's ground floor spaces to that enjoyed before the AIBC assumed the 100% regulator role in the profession.  
The space would become the Architecture Centre that the current name implies.

**The deadline for submission of resolution forms is 4 p.m. on Thursday, April 18.**

Forms must be sent by email to the Registrar at [occo@aibc.ca](mailto:occo@aibc.ca) by the deadline in accordance with Bylaw 2.130.

## 2023 NEW ARCHITECT REGISTRANTS

Below is a list of the architects who became registered with the AIBC in 2023 through one of the paths to registration. The paths to registration include the Internship in Architecture Program, Mutual Recognition and Reciprocity Agreements, Broadly Experienced Foreign Architect Program, and the Broadly Experienced Applicant Program. Congratulations to all on this tremendous achievement.

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### INTERNSHIP IN ARCHITECTURE PROGRAM

|                          |                             |                       |
|--------------------------|-----------------------------|-----------------------|
| Mahsa Akbarnejad         | Genta Ishimura              | Ataur Rahman          |
| Rodrigo Alba Krasovsky   | Hanting Jin                 | Nadia Rahmatian       |
| Raul Alcocer             | Hayley Johnson              | Matei Rau             |
| Jordi Ashworth           | Daniel Jolivet              | Louis Rodriguez       |
| Neil Aspinall            | Karim Kadri                 | Mehdi Sadeghi         |
| Yingnan Bao              | Jack Kitchener              | Maryia Sakharevich    |
| Georgia Belliveau        | Lauren Kyle                 | Morteza Same          |
| Nicholas Bortolin        | Irene Lai                   | Warren Sanders        |
| Dallas Buchannon         | Karen Lai                   | Milanka Saraginoski   |
| Elliott Carlson          | Michelle Leonardo           | Emily Seider          |
| Louis Chua               | Michael Limson              | Joomi Seo             |
| Justin Haotse Chung      | Haobo Liu                   | Alison Jane Shiell    |
| Silvia Cordivani         | Yuqing Liu                  | Daniel Silver         |
| Nicolas Dagenais-Lussier | Aysia Lowell-Guy            | Mackenzie Sinclair    |
| Marisa Daluro            | James Ma                    | Deepinder Singh       |
| Behsheed Darvish-Zargar  | Esther MacKenzie            | Manpreet Singh        |
| Rose Deng                | Neal Mackie                 | Hajo Sissingh Meijer  |
| Brandon Dobroskay        | Victoria Maliuta            | Shefali Shah          |
| Chunsong Dong            | Emie Manligas               | Daniel Smith          |
| Matthew Donnachie        | Jesse Martyn                | Ali Somer             |
| Sahar Edelkhani          | Callum McClure              | Serena Sorio          |
| Leila Eslamieh           | Sasha McWilliam             | Olena Struk           |
| Marion Gélinas           | Mahnaz Mohamadloo           | Wen Sun               |
| Sabina Gleeson           | Isaac Neufeld               | Katrina Szekely       |
| Meric Guzel              | Caner Oktem                 | Michael Townshend     |
| Dave Harlander           | Lance Edren Ong             | Corazon Maria Velasco |
| Steven Holdack           | Mina Parsian                | Trevor Vilac          |
| Albert Hong              | Ashley Perkins              | Mark Wang             |
| Justin Huang             | Amit Chhotubhai Price Patel | Kelsy Whitten         |
| Peter Huang              | Alan Proudfoot              | Ye Yuan               |
| Jubril Idowu             | Alyssa Quiring              | Yiyi Zhou             |
| Mohamed Imam             | Adrienne Rademaker          |                       |

## **BROADLY EXPERIENCED FOREIGN ARCHITECT PROGRAM**

|                   |                    |                   |
|-------------------|--------------------|-------------------|
| Henry Eksteen     | Vrinda Nair        | Smitha Vidyasagar |
| Hilde Heyvaerts   | Jorge Manuel Palos | Matthew Wood      |
| Andriy Ivanytskyy | Amir Poostchi      | Alireza Zarrabi   |
| Ruba Margieh      | Priscilla Samuel   |                   |
| Amit Mendiratta   | Andrew Thomson     |                   |

## **BROADLY EXPERIENCED APPLICANT PROGRAM**

|                  |              |              |
|------------------|--------------|--------------|
| Mingyuk Chen     | Diana Studer | Ryan Wionzek |
| Jork Gravenstein |              |              |

## **MUTUAL RECOGNITION AGREEMENTS**

|                          |                   |                     |
|--------------------------|-------------------|---------------------|
| Mohamed Ahmed            | Chris Joslin      | David A. Russell    |
| Arjumand Anjum           | Charles Kahn      | Shabbar Sagarwala   |
| Kathy Berg               | Mo Katanbaf       | Carly Saringer      |
| Liana Bresler            | Mansoor Kazerouni | Jonathan Schofield  |
| Ari Bose                 | Ben Klumper       | Michael Scott       |
| Jean-Philippe Boucher    | Mani Kordestani   | Tiffany Shaw        |
| Todd Brooks              | Arnold Kraakmo    | Jeff Shaw           |
| Eddo Cancian             | Dani Lalonde      | Drew Sinclair       |
| André Cardinal           | L. Scott Lambert  | Tim Smith           |
| Jonathan Chang           | Amalie Lambert    | Robin Snell         |
| Aleksandra Chomik        | Jenn Lau          | Todd Stine          |
| Manuel Cordero           | Xiner Liu         | Stephen Stobbe      |
| Richard Cotter           | Ivan Ma           | Robert J Sullivan   |
| Dustin Couzens           | Asim Mazhar       | Jason Surkan        |
| Leland Dadson            | Salim Merchant    | Albert James Tinson |
| Kurt Dietrich            | Jason McConaghie  | Joseph Tkalcic      |
| Emily Dovbniak           | Lawrence McSorley | René Tringali       |
| Kay Hui Elkan            | Mina Mollaebrahim | Jill Trower         |
| Corey Allan Englund      | Colin Neufeld     | Matthew Usbeck      |
| Stephen Faust            | Bao-Nghi Nhan     | Nathaniël Wagenaar  |
| Dustin Lee Fanni-Sharrow | Shahryar Nowzari  | Zhi Yong Wang       |
| David T. Fortin          | Chito Pabustan    | Fei Wei             |
| Navaz Fouladzari         | Matthew Parks     | Ian Willson         |
| Anneliese Fris           | Peter F. Pillman  | Michael Winters     |
| Tone Frisina             | Gerry Pilon       | David Wittman       |
| Matthew L. Goelzer       | Jordan Polanski   | Liyan Wong          |
| James Hargreaves         | Brian Porter      | Ted Woods           |
| Jonny Hehr               | Sangeetha Ramanan | Vanessa Worrell     |
| Armando Hernandez        | Mehdi Rassaf      | Niccolo Valerio     |
| Latimer Hu               | Fatima Rehman     | Jamie Van Dyck      |
| Matt Hyatt               | Verne Reimer      | Shura Xu            |
| Kate Jackson             | Paul A. Reyes     | Mojgan Zarekani     |