



Proposed AIBC Bylaw Amendments:

October 29, 2024

*Note: Proposed amendments are shown in **red font**.*

Strikeout indicates wording proposed for removal.

PROPOSED BYLAW AMENDMENTS	RATIONALE
COMMITTEES	
<p>Credentials Committee</p> <p>3.5 The Credentials Committee consists of at least five members, as follows:</p> <ul style="list-style-type: none"> 3.5.1 at least four Architects; 3.5.2 at least one Lay Committee Member; 3.5.3 at the Board’s discretion, one Retired Architect; and 3.5.4 the Registrar as a non-voting participant, not counting towards the five-member minimum. 	<p>Amendment embeds historic practice of Registrar non-voting participation on this Committee (Credentials Committee was formerly Registration Board).</p> <p>Consistent with Nominations Committee Bylaw concept and language.</p>

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REGISTRATION AND LICENSING	
<p>Certificate of Practice</p> <p>4.36 Except for an Architect practising architecture for and employed by the Government of Canada, No Registrant may engage in the Regulated Reserved Practice except through a Certificate of Practice, which may only be issued to a Firm Registrant or Temporary Licensee (Architect)</p>	<p>Two proposed amendments:</p> <ul style="list-style-type: none"> i. Current Bylaw 4.36 requires Registrants to have a Certificate of Practice in order to engage in the Reserved Practice of architecture. As the Regulated Practice encompasses the practice of architecture and all ancillary services and functions a firm undertakes, regardless of ‘project size’, this Bylaw should be amended to reflect the entire scope of the profession’s practice – consistent with how Certificates of Practice and other requirements have been addressed historically. ii. An amendment is required so Architects employed by the Federal government may work in the same way as they did before the PGA applied to architectural services. <p>Former Section 60(i) of the <i>Architects Act</i> provided an exemption from the requirement to practise architecture through a Certificate of Practice for “a person employed in the actual service of Her Majesty’s Forces, or in the service of the government of Canada or British Columbia from acting as an architect in the course of that employment or service.” This was not duplicated in the <i>Architects Regulation</i>.</p>
<p>Renewal of Registration</p>	<p>Amendment addresses the dissolution (voluntary or otherwise) or cancellation of registration of Firm Registrants by the registrar of companies.</p>

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<p>4.66 The Registrar must cancel the registration of any Registrant who fails to pay the annual Fees, late payment Fee or any other Fees due and owing after March 1 of each calendar year</p> <p>4.66.1 any Registrant who fails to pay the annual Fee, late payment Fee or any other Fee due and owing after March 1 of each calendar year; and</p> <p>4.66.2 any Firm Registrant whose registration with the registrar of companies is cancelled or dissolved.</p>	
<p>Issuance and Use of Architect’s Seal</p> <p>4.97 Every Architect’s Seal must include the Architect’s name as registered with the AIBC and the phrase title Architect AIBC Registered Architect British Columbia. Upon application and approval by the Registrar, an Architect’s Seal may include, in brackets, the name an Architect commonly uses in professional practice.</p>	<p>Bylaw error correction: The current and historic Architect’s seal in British Columbia uses the words “Registered Architect British Columbia” rather than Architect AIBC.</p>
<p>PROFESSIONAL PRACTICE AND SERVICES</p>	
<p>Continuing Education for Firm Registrants</p> <p>5.26 The Firm Continuing Education requirements may be different across Firm Registrant categories and for Firms of different sizes and registration categories, but for all Firms must include at least requirements for:</p> <p>5.26.1 confirmation of completion by all new Firm Registrant applicants, through Individual Registrants designated by</p>	<p>Three proposed amendments:</p> <ol style="list-style-type: none"> 1. remove the Professional Practice Management Plan from “Firm Continuing Education” requirements and establish its requirements as a separate concept (see Bylaw 5.27-5.28). 2. provide authority to specify in Board Rules which Individual Registrants must take the “Firm Course”, as it will be called in

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<p>Board Rules, as of January 1, 2025, of an AIBC-specified course as a pre-requisite for issuance of their Certificate of Practice;</p> <p>5.26.2 completion by Individual Registrants designated by Board Rules all Firm Registrants of an AIBC-specified course no later than July 1, 2026 by the date specified in the Board Rules; and</p> <p>5.26.3 preparation of a Professional Practice Management Plan as described and by the date in 2025 specified in Board Rules: Firm Continuing Education Requirements;</p> <p>5.26.43 development and delivery of a continuing education program by the Firm Registrant by the date specified in the Board Rules.</p>	<p>the Rules. View the draft Schedule T: Board Rules for Firm Continuing Education Requirements.</p> <p>3. change the order of subparagraph 5.26.1 and 5.26.2 – paragraphs ‘swapped’ so the first requirement (Jan 1, 2025) is first, followed by the later completion (by Board Rules) by owners, partners, directors of Firms who join ‘new firms’ after their CoPs are issued.</p>
<p>Professional Practice Management Plan for Firms</p> <p>5.27 All Firm Registrants must prepare a Professional Practice Management Plan as described in Practice Guidelines.</p> <p>5.28 The requirements for the Professional Practice Management Plan set out in Practice Guidelines, including the date by which it must be in place, may be different for Firms of different sizes and registration categories.</p>	<p>Amendment establishes the Professional Practice Management Plan in separate bylaws (see point #1 above), with details set out via Practice Guidelines. Specific requirements for Firms may differ across size and category.</p>
<p>“Professional Practice Management Plan” means the document required under Bylaw 5.27 that relates to Firm structure, organization,</p>	<p>Proposed definition to support standalone Professional Practice Management Plan Bylaws.</p>

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<p>policies, procedures, and systems for Firm Registrants to maintain Professional Standards;</p>	
<p>Bylaw 5.27</p> <p>The Firm Continuing Education Requirements established in Bylaws 5.25 and 5.26 do not apply to an Inactive Architectural Firms.</p>	<p>Deletion of Bylaw 5.27 that previously exempted Inactive Firms from Firm Continuing Education requirement and rely upon the Bylaw and Board Rules that allow different requirements for different types and sizes of firms. There are scenarios in which Registrant owners of Inactive Firms should be captured by the course requirement.</p>
<p>PUBLIC DISCLOSURE</p>	
<p>Bylaw 8.6</p> <p>8.6 The following information about Firm Registrants must be included in the register:</p> <p>8.6.1 the Firm’s name as registered with the AIBC;</p> <p>8.6.2 the Firm’s current registration category or subcategory;</p> <p>8.6.3 business contact information for the Firm, consisting of:</p> <p>8.6.3.1 a business mailing address;</p> <p>8.6.3.2 a business email address;</p> <p>8.6.3.3 a business telephone number; and</p> <p>8.6.3.4 a business website address, if available.</p> <p>8.6.4 the date of the Firm’s registration in the current category and, if known, the former name and date of registration in any former category;</p>	<p>Amendments provide explicit authority to Publish on the Registrar the cancellation of CoP for PLI non-compliance, cancellation in the event of failure to satisfy a condition or limitation imposed by a Committee (CC, IC, DC, APRC), and cancellation or dissolution by the registrar of companies. These amendments are consequential to those proposed to 4.66.2 and Schedule G, Paragraph 5.4 in this table</p>

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<p>8.6.5 any limits or conditions on the Firm’s Regulated Practice or registration, including any imposed by the Credentials Committee, Investigation Committee or Discipline Committee;</p> <p>8.6.6 if known, the date, with explanatory notation, of any cancellation of the Firm’s registration through voluntary cessation of practice;</p> <p>8.6.7 if known, the date, with explanatory notation, of any cancellation or suspension of the Firm’s registration or Certificate of Practice related to non-payment of Fees, professional liability insurance non-compliance, failing to satisfy a condition or limitation on registration or practice, cancellation or dissolution by the registrar of companies, commission of an indictable offence, or Discipline Violation; and</p> <p>8.6.8 an explanatory notation of and/or a link to any Discipline Record, if known, as ordered by the Investigation Committee or the Discipline Committee or arising out of the Former Act.</p> <p>8.5 The following information about Individual Registrants must be included in the register:</p> <p>8.5.1 the individual’s name and current registration history;</p> <p>...</p> <p>8.5.7 if known, the date with explanatory notation, of any cancellation or suspension of the individual’s registration related to non-payment of Fees, commission of an</p>	<p>Amendment to capture cancellation of Individual Registrants’ registration for failure to satisfy condition of registration.</p>

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<p>indictable offence, CES non-compliance, extraordinary action to protect the public, failing to satisfy a condition or limitation on registration or practice, or Discipline Violation; and</p> <p>8.5.8 an explanatory notation of and/or a link to any Discipline Record as ordered by the Investigation Committee or Discipline Committee or arising out of the Former Act.</p>	
SCHEDULE A: CODE OF ETHICS AND PROFESSIONAL CONDUCT	
<p>Duty to Communicate with AHJ Professional Standard</p> <p>Read the proposed new Professional Standard regarding a duty to communicate with authorities having jurisdiction.</p>	<p>View the rationale for the proposed new standard.</p>
SCHEDULES	
<p>Schedule G: Administrative Guidelines for Conditional Registration - pg123</p> <p>Heading 5.0: Varying and Removing Conditions and Non-Compliance with Condition</p> <p>New paragraph 5.4:</p>	<p>Amendment confirms authority of Credentials Committee to cancel registration in the event a condition on registration it has imposed is unsatisfied. Note that this decision would be ‘reviewable’ under the Review on the Record process.</p>

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<p>5.4 In the event the Committee is satisfied that any Condition imposed by the Committee has not been maintained or satisfied by the Registrant, the Committee is authorized to cancel the Registrant's registration.</p>	
<p>Schedule H: Internship in Architecture Program (IAP) – pg 126</p> <p>Remove paragraph 2.4.2</p> <p>2.4 Successful completion of the following:</p> <p>2.4.1 Examination for Architects in Canada (ExAC), the national examination required by Canadian architectural regulators to test the minimum standards of competency acquired by an Intern during the internship period, to ensure both public safety and the professional and skilled delivery of architectural services.</p> <p>2.4.2 Architect Registration Examination – In lieu of the ExAC, the AIBC accepts the National Council of Architectural Registration Boards' (NCARB) Architect Registration Examination (ARE) examinations as meeting the exam requirement towards initial registration for a fixed period, as follows:</p> <ul style="list-style-type: none"> • The ARE results will be accepted until January 31, 2024, toward application for initial registration as an architect in British Columbia. <p>2.4.3 Oral examination – an AIBC requirement that assesses an individual's ability to synthesize their knowledge, experience,</p>	<p>Amendment removes reference to the ARE Examination results as they are no longer accepted toward application for registration as an architect in British Columbia.</p>

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<p>and professional judgement into competent architectural practice in B.C. Please refer to the Appendix B to the IAP Manual for further requirements</p>	
<p><u>New Schedule T: Board Rules for Firm Continuing Education</u> <i>(Updated October 29, 2024)</i></p>	<p>Brief Overview of the Board Rules:</p> <p>The Board Rules for Firm Continuing Education require that effective January 1, 2025:</p> <ul style="list-style-type: none"> • in order to obtain a new Certificate of Practice, all applicants who are in an ownership position (meaning sole proprietors, partners, and directors or shareholders of voting shares in corporations) must complete the Firm Course; and • owners who ‘join’ a firm after January 1, 2025, must complete the Firm Course within 90 days of submission of the ‘firm change’ Form. <p>Outlines requirements for changes in Firm Ownership, Partnership and Directorship in relation to the Firm Course.</p> <p>Under the proposed requirements in the AIBC Bylaws, owners, partners, and directors would only be required to take the three-hour course <u>once</u> and would be eligible for Core Learning Units towards an Individual Registrant’s Continuing Education System (CES) requirements.</p> <p>Consequences for non-compliance are proposed as:</p> <ul style="list-style-type: none"> • a fine, failing payment of which the Firm Registrant would fall out of Good Standing and be subject to cancellation upon renewal.