



ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

Minutes | 106th Annual General Meeting of the Architectural Institute of British Columbia

Date: Tuesday, June 3, 2025

Time: 12:00 p.m.

Location: Webcast Conference platform

Presiding: Marguerite Laquinte Francis Architect AIBC, AIBC Board Chair

1.0 Welcome

Marguerite Laquinte Francis Architect AIBC and Board Chair welcomed Registrants and guests to the meeting.

The Chair acknowledged that the AIBC is grateful to live, learn and work on the traditional and ancestral territories of the Indigenous peoples who have been, and continue to be, the stewards of the land. The AIBC head office is located on x^wməθk^wəy^əm (Musqueam), Sk̓wx̓wú7mesh (Squamish), and səlilwətəl (T'sleil-Waututh) nations lands, in Coast Salish Territory.

The Chair provided instructions for using the webcast platform to vote on meeting motions and to ask questions as indicated on the meeting agenda.

Introductions

The Chair introduced meeting parliamentarian Michael Blatchford, Partner, Miller Thomson, and AIBC CEO & Registrar Mark Vernon CPA, CA, CPA (IL), as well as Board Treasurer Matthew Halverson Architect AIBC.

Notice of Procedural Change

The Chair described two procedural changes introduced this year that are intended to streamline the business portion of the meeting. The changes relate to the approval of the meeting agenda and the minutes from the previous general meeting. Both were approved by the Board and therefore resolutions by Registrant attendees were not required.

2.0 Call to Order

In accordance with Bylaw 2.114, quorum is met, and the Chair called the meeting to order at 12:07 p.m.

3.0 Protocols for the Annual General Meeting

The Chair introduced Michael Blatchford, the meeting parliamentarian. Mr. Blatchford addressed the assembly and reviewed the protocols and the role of the parliamentarian.

It was moved and seconded that the Annual General Meeting Protocols be adopted.

The motion was adopted.

(149 In Favour, 0 Opposed)

4.0 Minutes of the 105th Annual General Meeting

In accordance with Bylaw 2.125.4, the minutes of the 105th annual general meeting are presented on the screen. The minutes have been available for review on the AIBC website shortly after the June 2024 annual general meeting. The minutes were approved by the Board at its April 8, 2025, meeting.

5.0 Recognition and Remembrance

The Chair recognized those who passed away during the past year.

Architects AIBC

Mark W. Ankenman
Dino Dutra
Harvey Hatch
Antoni M. James
Gerald (Gerry) Pilon

Retired Architects AIBC

T. Richard Thorburn
K.E. Robert Kerr
Douglas H. Taylor Lee
David McIntyre

Honorary Registrant (Legacy)

George Humphrey

A moment of silence was then observed.

6.0 Reports

6.1 **Board Report**

The Chair recognized the current (2024/25) AIBC Board.

2024/25 Registrant Board Members

Manoochehr Azizi Architect AIBC
Matthew Halverson Architect AIBC
Ann McLean Architect AIBC
Shamus Sachs Architect AIBC

Andy Guiry Architect AIBC
Marguerite Laquinte Francis Architect AIBC
Sean Rodrigues Architect AIBC

2024/25 Lay (Public) Board Members

John Crawford
Michael Racich

Heather Deal
Laura Wilson

2024/25 Board Officers

Chair, Marguerite Laquinte Francis Architect AIBC

Vice Chair, Sean Rodrigues Architect AIBC

Treasurer, Matthew Halverson Architect AIBC

Immediate Past Board Chair, Stuart Rothnie Architect AIBC

The Chair acknowledged outgoing Lay Board Member Heather Deal. Ms Deal served on the Board since June 2019 and has reached her allowable 6-year term. The Chair advised that the vacant Board position has been filled by a Lieutenant Governor Order in Council. The AIBC Board welcomes Lara Greguric, whose first term begins in mid-June 2025.

The Chair presented 2024 governance highlights and accomplishments, including the approval of new Bylaws and Professional Standards, and a new suite of Board Policy. The Mutual Recognition Agreement with the UK's Architects Registration Board was signed. Other Board initiatives include the strategic plan, equity, diversity and inclusion initiatives, the scholarship and bursary award program, and efforts to transfer advocacy programs.

6.2 CEO & Registrar's Report

The CEO & Registrar presented 2024 operational highlights including professional conduct and illegal practice statistics, an update on professional development services and practice advice, along with public outreach and engagement undertaken. The CEO & Registrar also presented registration and licensing highlights, including the register, intern architect, oral exam and firm statistics. The CEO & Registrar also reported on the volunteer program activities, and congratulated all those who became registered with the AIBC in 2024.

6.3 Treasurer's Report

The Treasurer presented financial highlights, including budget to actual, and cash balances.

6.4 Reports Question and Answer

A general question and answer period took place. A response to one question, which was unable to be responded to prior to the meeting adjournment, is provided in the appendix to these minutes. The appendix is not considered a part of the minutes for purposes of Board approval.

7.0 Registrant Forum

The forum was conducted under the protocols approved under agenda item 3.0. A general question and answer period took place.

8.0 Adjournment

The meeting was adjourned at 1:05 p.m.

Appendix:

Agenda Item 6.4 – Registrant question:

“In the financial Statements article 10*. Please inform the members what are the specifics of the "special Projects. At 158K* this is a significant cost and it would be helpful to know what they are.”

AIBC Response:

There are two items included in this amount: \$12K for the AIBC’s portion of the first national Strategic Plan for the Regulatory Organizations of Architecture Canada (ROAC), and the balance of \$141K for resources dedicated to the implementation of the *Professional Governance Act*. It is likely that the Board will be reviewing the latter during the next budget cycle to reflect that these PGA-related costs are not temporary and will be ongoing.

*Correction notes – the reference should be to Schedule 10, and the amount should be \$153k