

Schedule CP-4A
Confirmation of Completion Tenant Improvement
Code Coordination & Commitment for Site Review

Certified Professional Program

- Notes:**
1. This letter is endorsed by the Architectural Institute of British Columbia and the Engineers and Geoscientists British Columbia.
 2. Words in *italics* are given the same meaning as defined in the British Columbia Building Code.
 3. Words in "quotations" are defined in Schedule CP-1.

To: *authority having jurisdiction*

Date

Name of Jurisdiction

Base Building Project Address

Base Building Permit No.

Specific Location of Tenant Improvement

I confirm that I have fulfilled my obligation for "code coordination" as outlined in my previously submitted Schedule CP-4, entitled **Assurance of Tenant Improvement Code Coordination & Commitment for Site Review**.

I enclose the relevant documents required for final occupancy of the project as listed on the attached **Documentation Prior To Occupancy Checklist**.

NOTE:

A "**Certified Professional**" means an Architect, professional engineer, or professional licensee engineering who has been recognized as qualified as a "Certified Professional" by the Architectural Institute of British Columbia or the Association of Professional Engineers and Geoscientists of the Province of British Columbia.

"Certified Professional":

Name

Name of Firm

Address (including City and Postal Code)

Tel

Email

"CERTIFIED PROFESSIONAL" STAMP

"CERTIFIED PROFESSIONAL"
PROFESSIONAL SEAL